



# SHIRE OF WOODANILLING



## ANNUAL ELECTORS MEETING Unconfirmed Minutes 23 August 2022

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# ANNUAL ELECTORS MEETING AGENDA

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President, Cr Stephen Jefferies declared the meeting open at 6.00pm and welcomed all those in attendance.

### 1.1. ATTENDEES

<b>Councillors:</b>	Cr Stephen Jefferies	Shire President (Chair)
	Cr Russel Thomson	Deputy Shire President
	Cr Dale Douglas	
	Cr Peter Morrell	
	Cr Tim Brown	
<b>Officers:</b>	Kellie Bartley	Chief Executive Officer
	Sue Dowson	Deputy Chief Executive Officer
	Gillian French	Special Projects Officer
<b>Members of the Public:</b>		
	Mrs Marj Winstanley	
	Mr Ray Baxter	
	Ms Pauline Edgcumbe	
	Mrs Toni McMahon	
	Mr Rod Marshall	
	Mr Chris Berry	
	Mr Steve Fitzpatrick	

## 2. BUSINESS OF THE MEETING

In accordance with Regulation 15 of the *Local Government (Administration) Regulations 1996*, the matters to be discussed at the General Electors' Meeting are, firstly, the contents of the Annual Report for the previous financial year/s and then any other general business.

## 3. APOLOGIES

Cr Bev Smith  
Mr Ray Kowald

## 4. CONFIRMATION OF MINUTES FROM ANNUAL ELECTORS MEETING 19 FEBRUARY 2019:

### 4.1. ANNUAL ELECTORS MEETING HELD – 19 FEBRUARY 2019

#### **RECOMMENDATION**

That the minutes of the Annual Electors Meeting of the Shire of Woodanilling held on 19 February 2019, as circulated, be adopted as a true and correct record of proceedings.

**ATTACHMENT NUMBER 4.1.1 – Minutes Annual Electors Meeting 19 February 2019 – (Provided under separate cover)**

**COUNCIL DECISION AEM01/08/2022****Moved Cr Russel Thomson                      Seconded Cr Peter Morrell**

That the minutes of the Annual Electors Meeting of the Shire of Woodanilling held on 19 February 2019, as circulated, be adopted as a true and correct record of proceedings.

**CARRIED 5/0****4.2. ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2020**

<b>File Reference</b>	ADM0017
<b>Responsible Officer</b>	Kellie Bartley, Chief Executive Officer
<b>Author of Report</b>	Kellie Bartley, Chief Executive Officer
<b>Disclosure of any Interest</b>	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .

**BRIEF SUMMARY**

Council is to present the Shire of Woodanilling 2019/2020 Annual Report.

**MATTERS TO BE CONSIDERED:**

Attendees of the meeting are welcome to request clarification or further information in relation to the following components of the Shire of Woodanilling's 2019/2020 Annual Report including:

- Shire President's Report;
- Chief Executive Officer's Report;
- Other statutory reporting;
- Financial Report and Statements; and
- Independent Auditors Report.

**RECOMMENDATION**

That the Annual Report for the Shire of Woodanilling for the year 2019/2020 be received.

**COUNCIL DECISION AEM02/08/2022****Moved Mrs Marg Winstanley                      Seconded Cr Dale Douglas**

That the Annual Report for the Shire of Woodanilling for the year 2019/2020 be received.

**CARRIED 5/0****ATTACHMENT NUMBER 4.2.1 – 2019/2020 Annual Report (Provided under separate cover)****4.3. ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2021**

<b>File Reference</b>	ADM0017
<b>Responsible Officer</b>	Kellie Bartley, Chief Executive Officer
<b>Author of Report</b>	Kellie Bartley, Chief Executive Officer
<b>Disclosure of any Interest</b>	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .

**BRIEF SUMMARY**

Council is to present the Shire of Woodanilling 2020/2021 Annual Report.

**MATTERS TO BE CONSIDERED:**

Attendees of the meeting are welcome to request clarification or further information in relation to the following components of the Shire of Woodanilling's 2020/2021 Annual Report including:

- Shire President's Report;
- Chief Executive Officer's Report;

- Other statutory reporting;
- Financial Report and Statements; and
- Independent Auditors Report.

**RECOMMENDATION**

That the Annual Report for the Shire of Woodanilling for the year 2020/2021 be received.

**ATTACHMENT NUMBER 4.3.1 – 2020/2021 Annual Report (Provided under separate cover)**

**COUNCIL DECISION AEM03/08/2022**

**Moved Cr Morrell                      Seconded Cr Brown**

That the Annual Report for the Shire of Woodanilling for the year 2020/2021 be received.

**CARRIED 5/0**

**5. GENERAL BUSINESS**

**PUBLIC QUESTIONS RECEIVED FROM THE FLOOR:**

Questions from members of the public should be directed to the Presiding Member. In doing so clearly state your name and detail your question.

**5.1. BUILDING APPLICATIONS & LIAISING WITH SHIRE**

Mr Chris Berry asked who was processing Building applications that are submitted to the Shire and who the public should liaise with at the Shire Administration Office?

**CEO response**

The CEO advised that the Shire have entered into a Memorandum of Understanding with the City of Kalamunda and their Building Officer will assist the Shire of Woodanilling with Building Application permits. Ms Gillian French, the Shire’s Special Projects Officer, will be the officer responsible and able to assist with the Building Permit process and enquiries.

**5.2. WATER SUPPLY & STANDPIPES**

Mr Rod Marshall asked about an email was sent out regarding water supply to the community, he asked why the sizes of outlets for the stand pipes were not reduced to a smaller outlet and thus cheaper pricing. Disappointing that the prices are so high and there is not better support for the community with costs of water.

Mrs Marj Winstanley asked that with the price differences between town folk and rural folk, can the Shire subsidise the rural community member’s costs?

**Cr Douglas response**

The Council has no control of Water Corporations prices. The rate of flow at both of the Shire stand pipes have not been changed as there is significant requirements for faster flow for firefighting and road works.

**CEO response**

I am happy to investigate with Water Corporation to see what can be done in the future.

**Cr Thomson response**

Trimmer Road stand pipe is 25mm and a cheaper cost for water.

**5.3. TEG ACTIVATION**

Ms Pauline Edgcumbe asked why there has been a lack of activity from the Town Enhancement Group. The TEG committee need to be kept abreast of what is happening with Community Development and what Town Enhancement activities are taking place, she is very concerned about the lack of communication.

There were plans to undertake planting of trees on Burt Road this winter but nothing has happened. We just need to be informed as to what is happening.

Pauline also referenced to having better communication out to the TEG group from the Shire.

#### **Cr Douglas response**

With the change of staff within the office, the new CEO and staff are trying to regroup. A meeting in October with the CD members discussed planning for the Railways Precinct. A new licence has to be organised between ARC Infrastructure and the Shire.

#### **CEO response**

Processes need to be in place to commence the development of the Railway Reserve.

#### **Cr Jefferies response**

The Shire President agreed that it has been long winded and apologised to the TEG. However with recent changes with the CEO, we will be working more with the community through the CD Committee. We appreciate the comments with regards to lack of communication and this will take on moving forward.

### **5.4. TOWN HALL RAMP**

Mrs Marg Winstanley asked the new ramp on the side of the Town Hall. With regards to the monstrosity (new access ramp on the western site of the Town Hall). I consider this a waste of Shire money. It has been noted that there are leftover limestone blocks at the Depot. Could be used to create a garden bed alongside of the ramp? The CWA ladies are keen to plant out the garden bed.

#### **CEO response**

Construction of the ramp railing needs to be completed before anything further development is undertaken. The CEO explained the LRCIP funding is financing the ramp and that the Men's Shed have been engaged to build the railing. This has not yet been finalised however happy to review these comments as we complete the project.

Mr Chris Berry has been working with the Shire with regards to the ramp and there is still some work to finish prior to the ramp being completed.

### **5.5. WONGI**

Ms Pauline Edgcumbe is concerned that the Wongi is not coming out in a timely manner. Not many community people read the Wongi but she is happy with the new design.

#### **Cr Jefferies response**

The Shire President advised that during the last two months that the Wongi was late due to Covid-19 issues and illness within the office. Which caused late editions however the CEO will take it on board with the timeliness of the Wongi in the future.

#### **Cr Douglas response**

The Wongi is still available via the link with the email however we understand that the community do like it via hardcopy. Cr Douglas asked those in attendance of how can we improve this. We are able to make it as informative as you want, you just need to let us know.

### **5.6. RECREATION FACILITY USAGE**

Mrs Marj Winstanley stated that the Shire President recently said in his report in the Wongi that the Hockey Club are the only users of the Recreation Centre. Mrs Marj Winstanley wanted to make sure he was aware that Short Mat Bowls use the facility every Monday and not just the hockey.

#### **Cr Jefferies response**

The Shire President apologised as he forgot the Short Mat Bowls Club also used the facility.

## 5.7. COMMUNITY ACTIVATION

Ms Pauline Edgcumbe made the statement of “Do people come to Woody just to die?” People are saying there is nothing to do in Woody.

### **CEO response**

The CEO advised that she is finding people are coming to Woody to enjoy a quiet life. But as a community, the shire will continue to encourage people to turn out and participate, how do we do this? The COVID 19 having effected the community over the last 2 years, it is now important to bring the community back out of this pandemic event. The Shire will be advocating this over the coming 12 months.

### **Cr Douglas response**

The Shire is looking at running an annual event. This was only discussed at the Community Development meeting held today. There is a generational gap with very few drivers in the community. We need to encourage people to step up and make things happen.

## 5.8. WHATS HAPPENING IN AND AROUND THE REGION – STAKEHOLDER COLLABORATION

Mrs Toni McMahon commented on her disappointment with lateness Wongi. Mrs McMahon is relatively new to town, and reading the Wongi is something that helps create her to understand or be advised on what is happening around.

Can we include a monthly calendar in the Wongi? Including events that are being held in the surrounding Shires?

Mrs McMahon thanked the Council and relevant staff for constructing the fire break next to their block and also clearing the two blocks next to hers.

### **Cr Jefferies response**

The Shire President responded by advising that the CEO will initiate with local CRC's to share their information to be included in the Wongi.

Mrs Marj Winstanley commented on that as a member of the Katanning Garden Club, she would like to see the dates of their meetings be included in the Wongi.

### **Cr Douglas response**

Cr Douglas advised that these use to be in the Wongi previously. It is worth the Shire looking at the surrounding shires on this like the Wagin Wool Press. Which can be subscribed to electronically if people are interested, just contact the Wagin/Katanning CRC.

### **CEO response**

The CEO advised that the current website is being updated and that is an option to add an events calendar on this as well as the Wongi.

## 5.9. HERITAGE DRIVE TRAIL

Ms Pauline Edgcumbe acknowledges that Shire officers previously started the history project, as Chris and I did with the heritage trails, where is this at? Can this be reactivated?

### **DCEO response**

The DCEO responded with informing that the information and pictures for each sign have been completed. The graphic design stage will progress shortly, this project needs to be completed before the end of the financial year.

### **Cr Douglas response**

Cr Douglas advised that we will be looking at other trails and how to start them at difference locations, we are trying to find them at a central location ie old station building. Also by looking at how the weekend traffic can move through the shire for more activation. We want to link it to Great Southern Treasures as we are part of this Committee which assists to drive tourism for the region.

### 5.10. PRESIDENTS WALK

Mrs Marj Winstanley asked as to when will an update of the Presidents Walk take place?

#### **Cr Douglas response**

There will be plans to revitalise Centenary Park – Community Development Plan to be developed through Community Consultation which will be related through the Strategic Planning for the Shire.

### 5.11. HEALTH SERVICES FOR RESIDENTS

Mr Steve Fitzpatrick advised that a friend was looking for aftercare post-surgery and she contacted Silver Chain but was not able to get help due to under staffing.

Does HACC still come out to Woodanilling? He is thinking that since the Government want to keep elderly in their own homes as long as they can, are the Shire able to help with getting these type of services including HACC transport and gardening services out to Woody?

#### **CEO response**

The CEO advised the question will be taken on notice and she will get back to Steve regarding his question. She will find out what needs to happen. Needs to be a Council decision to incorporate some way of offering services to the Community.

### 5.12. NEW WELCOME PACK

Ms Pauline Edgcumbe has noticed that with new residents to Woodanilling, a lot of them being retirees looking for a different lifestyle. Could there be on the website relevant information, like a new residents information pack is introduced so that they know what is happening and available in the Shire?

#### **Cr Douglas response**

Cr Douglas advised that the Shire has in the past, distributed a new resident's pack. Cr Douglas is unsure when and why this ceased.

#### **CEO response**

The Shire will take this initiative on board as this is a great tool for new residents to the town.

#### **Cr Jefferies response**

Cr Jefferies asked as to what other recommendations that perhaps Community members could suggest what content should be included to be forwarded to the CEO.

### 5.13. ROAD – MONGER ROAD

Mr Ray Baxter has mentioned that his road and the current issues with Sheoak trees hanging over the road. This only allows for one vehicle access at a time half way along the road. Mr Baxter has previously brought it to Council in past years but nothing has been done other than the mitigation clearing on the beginning of Monger Road. At what stage will the shire do to fix this?

#### **DCEO response**

The DCEO advised that this road is part of the Mitigation works that was completed with grant funding. The area will be required to be reviewed as part of this process.

#### **Cr Thomson response**

Cr Thomson advised that the Shire is well aware of the issues with tree pruning around the roads. Cr Thomson apologised that the work has not been undertaken, but said to watch this space. There is planning in place to improve the road network, tree pruning is high on the list.

## 6. CLOSURE OF MEETING

The Shire President thanked all who attended and invited them to stay for refreshments.

There being no further business, the Presiding Member declared the meeting closed at 7.03pm.