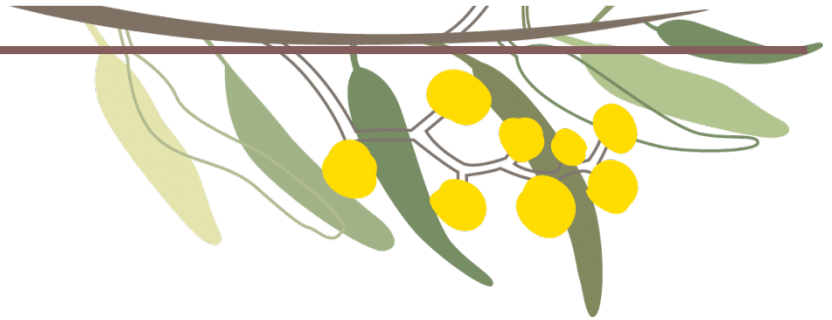




SHIRE OF WOODANILLING



SPECIAL MEETING OF COUNCIL Minutes 11 November 2021

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SPECIAL MEETING OF COUNCIL MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting opened at 5.30pm

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr S Jefferies	Shire President	Cr B Smith (Elect)	
Cr HR Thomson	Deputy Shire President	Stephen Gash	Chief Executive Officer
Cr P Morrell		Sue Dowson	Deputy CEO
Cr T Brown			
Cr D Douglas			

Apologies:

Nil

3. OFFICER'S REPORTS

3.1. ITEM 8.1. 2021/2022 ANNUAL BUDGET

Proponent	Shire of Woodanilling
Owner	Shire of Woodanilling
Location/Address	3316 Robinson Road, Woodanilling
Author of Report	Stephen Gash, CEO
Date of Meeting	04 November 2021
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	
Attachments	2021/22 Statutory Budget under separate cover

BRIEF SUMMARY

To adopt Council's 2021/2022 Annual Budget.

BACKGROUND/COMMENT

The final draft was considered by the Audit Committee on Thursday 11th November 2021 where it was resolved to recommend adoption by Council at a Special Council Meeting directly after the Audit Committee Meeting on the same day.

STATUTORY/LEGAL IMPLICATIONS

Section 6.2 of the Local Government Act 1995 provides for the adoption of the budget.

COMMENT

The budget has been delayed due to the compound effects of the impact of rates/ staffing freeze for 2020/21 on capacity, and the need to incorporate CEO recruitment, changeover, and restructure costs to address the sustainability.

Administration receives increased resources for Statutory Community and Corporate Planning and to improve compliance performance.

All other operations are maintained at existing levels.

The budget incorporates \$1.215M in Capital Works as well as replacement of a grader.

FINANCIAL IMPLICATIONS

Cash flow is still positive despite the late issue and it was viewed more important to address the restructure costs as any escalation of only \$8,000 is equivalent to 1% adjustment in rates given the size of the budget.

The average yield increase of rates is 6% due to a 0% increase in the prior year.

VOTING REQUIREMENTS

Absolute majority

COUNCIL DECISION – ITEM 3.1 2020/2021 DRAFT BUDGET REPORT

Moved Cr Brown seconded Cr Morrell

That council:

In accordance with the provisions of Section 6.2 of the Local Government Act 1995, Council adopts the budget for the financial year ending 30 June 2022, including the published fees and charges, and change of use of reserves as presented.

Impose the following rates on all rateable property in the Shire of Woodanilling for the 2020/2021 financial year:

General Rates:

Gross Rental Valued Properties – rate in the dollar = 11.954 cents in the dollar

Unimproved Valued Properties – rate in the dollar= 0.514 cents in the dollar
Minimum Rates All Properties \$430 pa

Concessions

Grant a concession of 50% of the rate imposed for properties rated “gross rental value” to properties which are zoned “Local Rural” and are currently run as an operational farm in conjunction with land zoned “Regional Rural” and rated “unimproved value”.

Rubbish Collection Charges

Impose the following rubbish rate for all homes and businesses in the rubbish collection district for the 2021/2022 financial year:

Domestic/Commercial (includes recycling)

Once a week bin pickup (Includes one general waste bin and one Recycling Bin) = \$325pa

Each bin in addition to the once a week service = \$162.50 pa

Rate Instalments – Payment Options

In accordance with the provisions of Section 6.45(1) of the Local Government Act 1995, offers to ratepayers the opportunity to pay rates and rubbish charges in instalments as follows:

Four (4) instalments due on 35 days from date of issue 18/11/2021

23/12/2021

21/02/2022

26/04/2022

24/06/2022

Two (2) instalments due on 35 days from date of issue

23/12/2021

26/04/2022

Fee for Rate Instalments

In accordance with the provisions of Section 6.45(3) and (4) of the Local Government Act 1995 and Regulations 67 and 68 of the Local Government (Financial Management) Regulations 1996, impose the following charges for ratepayers electing to pay by instalments:

Administration Fee = \$5.00 per instalment

Interest charge = 3% (Calculated on simple interest basis from date of first instalment to the due date of each subsequent instalment)

Interest on Outstanding Rates

That in accordance with the provisions of Section 6.51 of the Local Government Act 1995 and Regulations 70 and 71 of the Local Government (Financial Management) Regulations 1996, impose interest on outstanding rates and service charges as follows:

On outstanding rates and service charges where no Instalment election has been made: 8%

(Imposed from the due date until the day before the day on which a payment is received by the local government.)

On outstanding instalments of rates and service charges = 7% (Imposed from when each instalment becomes due and payable) on other monies owing to Council = 7% (Imposed after a period of 35 days from the date issued.)

NOTE: Interest on outstanding rates is in addition to any Instalment interest that may be applicable.

Discount closing dates:

Offers to its ratepayers a discount of 5.0% on general rates only, on the condition that all rates (including Rubbish Rates & FESA Levy) and arrears are paid in full on or before 35 days from date of issue.

In addition Council provides a 50% discount on general rates only to Lots 32, 33, 34, 35 & 38 DP 223222, Quartermaine & Shenton Roads, Woodanilling, and Lots 2, 3 & 4 DP 227523 Albany Highway due to Planning restrictions on these lots. This does not apply to any other monies owing to the Council.

Change of Use of Reserves:

In accordance with Section 6.11 of the Local Government Act 1995 the following changes to reserves are resolved for inclusion in the budget:

New Reserve – Staff Leave Reserve. Purpose to fund any relief or interim positions and recruitment / locum agency costs associated to leave coverage.

Change of Use – Building Reserve. Purpose changed to be used to meet requirements for providing new or renewal of Council buildings and facilities, or for major maintenance and contribution to building grants.

Change of Use – Affordable Housing Reserve to now be incorporated in Building Reserve.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

4. CLOSURE OF MEETING

Meeting closed at 5.40pm