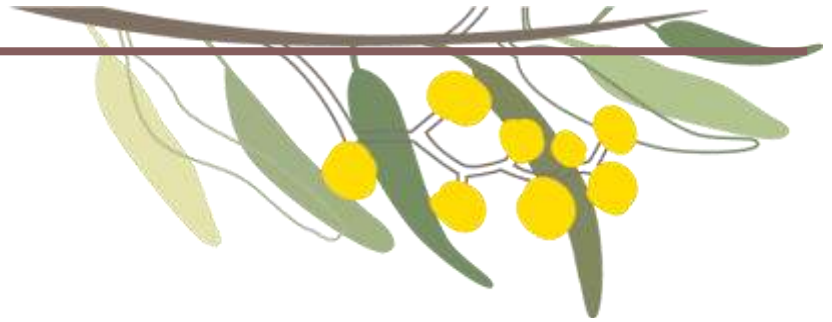




SHIRE OF WOODANILLING



ORDINARY MEETING OF COUNCIL Minutes 22 September 2021

STEPHEN GASH
CHIEF EXECUTIVE OFFICER

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These Minutes of the meeting held 31 August 2021 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 22 September 2021 by the Presiding Member, Cr HR Thomson.

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Cr HR Thomson Presiding Member

22/09/2021

ORDINARY MEETING OF COUNCIL AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting opened at 4.10pm.

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr HR Thomson	Shire President	Cr M Trimming	
Cr D Douglas	Deputy Shire President	Cr S Jefferies	
Cr P Morrell		Stephen Gash	Chief Executive Officer
Cr T Brown		Sue Dowson	Deputy CEO

Apologies:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION

Nil

8. CONFIRMATION OF COUNCIL MEETING MINUTES:

8.1. ORDINARY MEETING OF COUNCIL HELD – 31/08/2021

COUNCIL DECISION

Moved Cr Douglas seconded Cr Morrell

That the Minutes of the Ordinary Meeting of Council held 31 August 2021 be confirmed as a true and correct record of proceedings without amendment.

CARRIED 6/0

9. CONFIRMATION OF OTHER MEETING MINUTES:

Nil

10. OFFICER'S REPORTS

10.1. CONFIDENTIAL – CHIEF EXECUTIVE OFFICER RECRUITMENT

To receive the recommendation of the CEO Recruitment committee

CONFIDENTIAL Information provided under separate cover

COUNCIL DECISION ITEM 10.1 CHIEF EXECUTIVE OFFICER RECRUITMENT

Moved Cr Douglas seconded Cr Jefferies

That

1. The Council declare that Ms K Bartley is a suitably skilled and qualified candidate for the Chief Executive Officer position and be offered the role.
2. The President, Deputy President and Mr FitzGerald be authorised to negotiate the contract with Ms Bartley within the scope of the advertised remuneration package.
3. A Special Meeting of Council on Monday 4 October 2021 for ratification by an absolute majority of Council and approval to affix the Common Seal.

CARRIED BY ABSOLUTE MAJORITY

11. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED

11.1. COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 01/08/2021 – 21/09/2021

Nil

12. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL

13.1. COUNCILLORS AND /OR OFFICERS

Nil

14. ITEMS FOR DISCUSSION

Nil

15. INFORMATION ITEMS

15.1. ADOPTION OF INFORMATION REPORTS

COUNCIL DECISION – INFORMATION REPORT 22/09/2021

Moved Cr Morrell seconded Cr Brown

That Council endorses the information contained in the following information reports.

CARRIED 6/0

15.2. SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD 13/08/2021 – 31/08/2021

Transaction ID	Date	Name	Description	Amount
Municipal Account				
EFT Payments				
EFT5725	13/08/2021	Market Creations	council modules for website	-2310.00
EFT5726	13/08/2021	Benara Nurseries	plants for town enhancement	-336.16
EFT5727	13/08/2021	QFH Multiparts	hardware	-424.33
EFT5728	13/08/2021	Brenton Norrie	maintenance	-295.00
EFT5729	13/08/2021	McGuffie Transport	freight	-28.60
EFT5730	13/08/2021	Toll Transport	freight	-16.56
EFT5731	13/08/2021	Katanning Districts Carpet Care	cleaning contract	-630.00
EFT5732	13/08/2021	Bob Waddell & Associates Pty Ltd	rates consulting	-132.00
EFT5733	13/08/2021	Watsons Liquid Waste	maintenance	-900.00
EFT5734	13/08/2021	Wheatbelt Hydrology	soil testing	-74.80
EFT5735	13/08/2021	Katanning Stock & Trading	hardware	-289.00
EFT5736	13/08/2021	Synergy	25 June-24 July 2021	-593.07
EFT5737	13/08/2021	LHAAC	analytical services 2021/2022	-396.00
EFT5738	13/08/2021	Shire of Wagin	4WDL Executive Hours	-742.50
EFT5739	13/08/2021	Great Southern Fuel Supplies	bulk diesel	-6493.26
EFT5740	13/08/2021	Shire of Kojonup	hire of trailer	-2600.00
EFT5741	13/08/2021	LGIS	motor vehicle insurance	-70916.80
EFT5742	13/08/2021	PCS	software support	-297.50
EFT5743	13/08/2021	DFES	return unspent MAF funds	-6692.00
EFT5744	13/08/2021	Katanning Hardware	hardware	-258.48
EFT5745	13/08/2021	Landgate Valuation & Property Analytics	town planning enquiry	-122.90
EFT5746	13/08/2021	Great Southern Waste Disposal	rubbish collection contract	-2951.46
EFT5747	13/08/2021	Staff Christmas Club	Payroll deductions	-594.00
EFT5748	13/08/2021	Widespread Contracting	gravel stockpiling	-11503.25
EFT5749	16/08/2021	Woodanilling Store	postage stamps for rates	-990.00
EFT5750	27/08/2021	Major Motors	parts	-2341.93
EFT5751	27/08/2021	The Woodanilling Tavern	catering	-29.99
EFT5752	27/08/2021	QFH Multiparts	hardware	-297.00
EFT5753	27/08/2021	Toll Transport	freight	-151.45
EFT5754	27/08/2021	Tutt Bryant Hire Pty Ltd	hire of roller	-4900.50
EFT5755	27/08/2021	Katanning Districts Carpet Care	cleaning contract	-682.50
EFT5756	27/08/2021	Wagin Mowers	repairs and maintenance	-163.32
EFT5757	27/08/2021	Bob Waddell & Associates Pty Ltd	rates consulting	-1980.00
EFT5758	27/08/2021	HjC Consulting	consulting	-691.50
EFT5759	27/08/2021	Katanning Stock & Trading	hardware	-204.05
EFT5760	27/08/2021	Synergy	18/6/2021-16/08/2021	-3752.58
EFT5761	27/08/2021	Initial	hygiene contract	-3039.93
EFT5762	27/08/2021	Winc	stationery	-309.34
EFT5763	27/08/2021	PCS	software support	-212.50
EFT5764	27/08/2021	Local Government Professionals Australia WA	LG Professionals membership 2021/2022	-531.00
EFT5765	27/08/2021	DFES	ESL Quarter 1 Contribution	-9847.20
EFT5766	27/08/2021	Katanning Hardware	hardware	-623.40
EFT5767	27/08/2021	Albany Best Office Systems	copier contract	-412.93
EFT5768	27/08/2021	Staff Christmas Club	Payroll deductions	-594.00
EFT5769	27/08/2021	Ambrose Electrical Contracting	maintenance	-157.00
EFT5770	27/08/2021	Officeworks	stationery	-136.94
EFT Total Payments				- 141,646.73
Cheque Payments				
15341	27/08/2021	Petty Cash Recoup	petty cash	-217.85
Total Cheque Payments				- 217.85

Direct Debit Payments

DD3689.2	13/08/2021	Telstra	25 July to 24 Aug	-321.94
DD3689.3	02/08/2021	Telstra	11 Jul- 10 Aug	-208.11
DD3689.4	01/08/2021	Westnet	hosting fees	-188.99
DD3701.1	04/08/2021	Aware Super	Superannuation contributions	-889.31
DD3701.2	04/08/2021	Australian Superannuation	Payroll deductions	-392.05
DD3701.3	04/08/2021	Hesta	Payroll deductions	-462.89
DD3701.4	04/08/2021	Colonial Select Personnel Super	Superannuation contributions	-114.40
DD3701.5	04/08/2021	REST	Superannuation contributions	-180.67
DD3701.6	04/08/2021	OnePath Custodians	Superannuation contributions	-94.05
DD3703.1	04/08/2021	NAB - Credit Card	credit card fee	-681.84
DD3706.1	11/08/2021	Aware Super	Superannuation contributions	-779.43
DD3706.2	11/08/2021	Australian Superannuation	Payroll deductions	-436.12
DD3706.3	11/08/2021	Hesta	Payroll deductions	-422.76
DD3706.4	11/08/2021	Colonial Select Personnel Super	Superannuation contributions	-102.63
DD3706.5	11/08/2021	REST	Superannuation contributions	-152.65
DD3706.6	11/08/2021	OnePath Custodians	Superannuation contributions	-85.69
DD3729.1	18/08/2021	Aware Super	Superannuation contributions	-779.43
DD3729.2	18/08/2021	Australian Superannuation	Payroll deductions	-407.75
DD3729.3	18/08/2021	Hesta	Payroll deductions	-422.76
DD3729.4	18/08/2021	Colonial Select Personnel Super	Superannuation contributions	-102.63
DD3729.5	18/08/2021	REST	Superannuation contributions	-152.65
DD3729.6	18/08/2021	OnePath Custodians	Superannuation contributions	-85.69
DD3734.1	30/08/2021	Telstra	11/8/2021-10/09/2021	-209.17
DD3734.3	30/08/2021	Water Corporation	1/7/2021-31/8/2021	-793.86
DD3735.1	25/08/2021	Aware Super	Superannuation contributions	-779.43
DD3735.2	25/08/2021	Australian Superannuation	Payroll deductions	-407.75
DD3735.3	25/08/2021	Hesta	Payroll deductions	-422.76
DD3735.4	25/08/2021	Colonial Select Personnel Super	Superannuation contributions	-102.63
DD3735.5	25/08/2021	REST	Superannuation contributions	-152.65
DD3735.6	25/08/2021	OnePath Custodians	Superannuation contributions	-85.69
DD3737.1	20/08/2021	SkyMesh	internet contract	-125.00
DD3737.3	31/08/2021	ClickSuper	transaction fee	-7.92

Total Direct Debit Payments	-	10,551.30
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Municipal Account List of Payments Total	-	152,415.88
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16. CLOSURE OF MEETING

Shire President thanked Councillors, Staff and Mike Fitzgerald for their attendance, meeting closed at 4.54pm.