



# SHIRE OF WOODANILLING



## ORDINARY MEETING OF COUNCIL Agenda 21 July 2020

Dear Elected Member

The next Ordinary Meeting of Council of the Shire of Woodanilling will be held on 21 July 2020 in the Council Chambers, 3316 Robinson Road, Woodanilling commencing at 4.00pm

STEPHEN GASH  
CHIEF EXECUTIVE OFFICER

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# ORDINARY MEETING OF COUNCIL AGENDA

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

#### DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

#### Present:

Cr HR Thomson	Shire President	Cr M Trimming	
Cr D Douglas	Deputy Shire President	Cr S Jefferies	
Cr P Morrell		Stephen Gash	Chief Executive Officer
Cr T Brown		Sue Dowson	Deputy CEO

Apologies: Nil

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

## 4. PUBLIC QUESTION TIME

## 5. PETITIONS / DEPUTATIONS / PRESENTATIONS

## 6. APPLICATIONS FOR LEAVE OF ABSENCE

## 7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION

## 8. CONFIRMATION OF COUNCIL MEETING MINUTES:

### 8.1. ORDINARY MEETING OF COUNCIL HELD – 16/06/2020

#### COUNCIL DECISION

That the Minutes of the Ordinary Meeting of Council held 16 June 2020 be confirmed as a true and correct record of proceedings without amendment.

**9. CONFIRMATION OF OTHER MEETING MINUTES:****9.1. BUSHFIRE ADVISORY COMMITTEE MEETING 22/06/2020****RECEIVING THE OUTCOMES FROM THE BUSHFIRE ADVISORY COMMITTEE MEETING AND AGM**

That Council receive the Minutes of the Bushfire Advisory Committee AGM and General Committee meeting held on 22/06/2020; and

**ELECTION OF OFFICE BEARERS**

That the Committee recommends to Council the following appointments effective from 1 July 2020

**BUSH FIRE EXECUTIVES**

CBFCO Dale Douglas  
 DCBFCO Jason Cronin  
 SFCO 1: Evan Hall  
 SFCO 2: Scott Hook  
 FWO: Evan Hall  
 DFWO: Scott Hook

**BUSH FIRE CONTROL OFFICERS:**

Beaufort Kenmare: Bindi Murray  
 Boyerine Westwood: Gilbert Watson  
 Central: Scott Hook  
 Cartmeticup: David Kerr  
 Glencoe: Braden Crosby

**HARVEST BAN COMMITTEE:**

CBFCO: Dale Douglas  
 DCBFCO Jason Cronin  
 SFCO: Evan Hall  
 Beaufort/Kenmare: Peter Morrell & Mal Baxter (Mal Baxter to be contacted re this position)  
 Boyerine/Westwood: Gilbert Watson  
 Central: Ian Garstone  
 Cartmeticup: David Kerr & Wayne Shackley  
 Glencoe: Phil Crossley (Phil to be contacted re this position)

Clover Burning Officer Dale Douglas  
 Clover Burning Officer Stephen Gash

Delegates to the ROAC CBFCO plus one FCO & DCEO

Secretary Shire

Moved Peter Morrell seconded Gilbert Watson

**CARRIED****RECOMMENDATION FROM BFAC TO COUNCIL ADDITIONAL POSITIONS ACCEPTED AFTER AGM**

That council accept the additional position inclusions of office bearers who were not present at the AGM

- 1) Harvest Ban Committee – Beaufort/Kenmare – Mal Baxter
- 2) Harvest Ban Committee – Glencoe – Phil Crossley.

**9.2. COMMUNITY DEVELOPMENT MEETING 7/07/2020****RECEIVING THE OUTCOMES FROM THE COMMUNITY DEVELOPMENT COMMITTEE**

That Council receive the Outcomes of the Community Development Committee Minutes held on 07/07/2020

**RECOMMENDATIONS FROM CD COMMITTEE TO COUNCIL**

Moved Cr Brown seconded Cr Trimming

- 3) That repairs and improvements of town footpaths be made a high priority in the 2021 Budget and an ongoing plan be developed for improvements and repairs and
- 4) the dead or dying pine trees located on the rail side of Burt Road be removed.

**CARRIED**

## 10. OFFICER'S REPORTS

### 10.1. ITEM SHIRE OF WOODANILLING FIREBREAK NOTICE 2020/2021

<b>Proponent</b>	Shire of Woodanilling
<b>Owner</b>	
<b>Location/Address</b>	3316 Robinson Road, Woodanilling
<b>Author of Report</b>	Sue Dowson
<b>Date of Meeting</b>	21/07/2020
<b>Previous Reports</b>	Nil
<b>Disclosure of any Interest</b>	
<b>File Reference</b>	
<b>Attachments</b>	Firebreak notice

#### BRIEF SUMMARY

To consider the Fire Break Notice & Bushfire Information 2020/2021.

#### BACKGROUND/COMMENT

Council issue a Fire Break Notice each year, under *section 33 of the Bush Fires Act 1954*. The order requires certain things to be done with respect to fire hazard reduction and fire prevention on land. The order is distributed with the rates notice and any other publication conducted as required by the Act.

The format of the Fire Break Notice will be the same as the previous year. By adopting the Firebreak notice at this meeting will allow time for any changes in time for inclusion with Councils annual Rate Notice mail out scheduled for next month.

The only changes required for this year's edition are some date changes.

#### STATUTORY/LEGAL IMPLICATIONS

*Section 33 of the Bushfires Act 1954* relates to Firebreak Orders.

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

The cost of printing the notices for mailing.

#### STRATEGIC IMPLICATIONS

##### Theme 1

##### Community Well-Being

##### GOALS

##### Short Term

**CW.3** Expand Fire Awareness (see also Law & Order – Fire Management Plan)

##### Medium Term

**CW.1** Develop Community Initiative Programs to ensure active community participation and volunteering

##### Theme 3

##### Law & Order

##### OBJECTIVES

To increase public awareness and empowerment of the community's role in crime prevention, animal control and fire management

##### GOALS

##### Short Term

- LO.2** Implementation of Fire Management Plan adopted recommendations including, but not limited to: -Policies -Committee-Consideration of Town Brigade

### **CONSULTATION/COMMUNICATION**

The Fire Break Notice is a working document that has evolved with consultation with the CBFCO, CESM, DCEO and the BFAC

### **RISK MANAGEMENT**

The annual distribution of the Firebreak Notice, sent out with the Rate notices, is the Shires primary risk management too for the mitigation and control of bushfire.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION – ITEM SHIRE OF WOODANILLING FIREBREAK NOTICE 2020/2021**

That the Firebreak Notice & Bush Fire Information Brochure 2020/2021 be adopted by Council with no changes.



## *Fire Break Notice & Bush Fire Information 2020/2021*

**Action is required by landowners and occupiers  
of ALL land in the Shire of Woodanilling**



**PLEASE READ COMPLETELY AND CAREFULLY**

**FIRST & FINAL NOTICE ♦ PENALTIES MAY APPLY**

If In Doubt, Contact the Shire of Woodanilling  
Or your Local Brigade

**FOR EMERGENCIES DIAL**

**000**

**Harvest Ban Hotline – 9823 1056**

**for all fire ban information**

**CONTACT SHIRE TO BE NOTIFIED OF HVMB BY SMS OR WHATSAPP, AS THIS PHONE SERVICE IS BEING PHASED OUT.**

**ANY FIRE LIT DURING THE RESTRICTED AND PROHIBITED BURNING PERIOD 19TH SEPTEMBER TO 15TH APRIL (INCLUSIVE) WILL REQUIRE A PERMIT FROM YOUR LOCAL FCO AND/OR THE CHIEF BUSH FIRE CONTROL OFFICER.**

## **Bush Fire Act 1954 (Section 33)**

Pursuant to the power contained in Section 33 of the *Bush Fire Act, 1954* you are hereby required to observe all requirements of this Fire Break Notice. Please read carefully, these are your legal requirements.

During the period from **15 NOVEMBER TO 15 APRIL** inclusive you are required to have:-

### **1.0 REGIONAL RURAL ZONE – OCCUPIED PROPERTIES**

- 1.0.1 Immediately surrounding all homesteads, buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 10 metres wide.
- 1.0.2 A mobile fire fighting unit on standby and available for fire fighting purposes during the period from 15 November to 15 April.
- 1.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.
- 1.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

### **1.1 REGIONAL RURAL ZONE – ABSENTEE LANDHOLDERS**



- 1.1.1 Immediately surrounding all buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 20 metres wide.
- 1.1.2 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.
- 1.1.3 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

## 2.0 LOCAL RURAL ZONE

- 2.0.1 A 'Building Protection Zone' is required around all buildings to a minimum width of 20 metres.
- 2.0.2 All Land in the Local Rural Zone is to be maintained in a 'Hazard Reduced State'.
- 2.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.
- 2.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

## 2.1 LOCAL RURAL ZONE – URBAN FARMLAND

- 2.1.1 When the land is classified as Urban Farm Land by the Shire, the provisions of the Regional Rural Zone –Occupied Properties and Regional Rural Zone –Absentee Landholders will apply.

## 3.0 RESIDENTIAL, COMMERCIAL, INDUSTRIAL ZONES

- 3.1 All land within these zones are to be maintained in a "Hazard Reduced State".
- 3.2 If a dwelling is located on a lot, then in addition to 3.1 above, within a 10 metre radius of the dwelling you must:
  - 3.2.1 Maintain dead grass at or below 50mm;
  - 3.2.2 Removal of all dead branches from live standing trees or shrubs up to a height of 1.5 metres above the ground;
  - 3.2.3 Removal of all dead trees or shrubs;
  - 3.2.4 Removal of all branches from trees or shrubs that overhang the dwelling; and
  - 3.2.5 1 metre clearance is required around all fire wood stacks/heaps.

## 4.0 ALL OTHER ZONES / RESERVES

- 4.1 For all other Zones and Reserves in the Shire, the Council will determine individual fire control requirements by means of a Fire Management Plan. This includes all reserves under its control via a Vesting or Management Order which may or may not be leased to other authorities, UCL (unallocated crown land), and reserves under the control of other authorities/bodies.

## 5.0 PLANTATIONS

- 5.1 A firebreak being a minimum of 15 metres width shall be constructed along the boundaries of separate ownership, and all formed public roads, or on such alternative locations as may be agreed between the Local Government authority and the plantation owner.
- 5.2 Internal fire breaks between compartments of up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares, a minimum of 10 metres wide.
- 5.3 All fire breaks shall have a 5 metre trafficable surface with a minimum vertical clearance of 4 metres to allow access by fire fighting appliances.

### VARIATIONS

If it is considered impractical for any reason to comply with any provision of this Notice, you may make written application detailing your proposed alternative fire prevention measures to the Council or its duly authorised officer, **by no later than 1 October each year.**

This application must be signed by the FCO for the area in which the land is situated to signify agreement to the variation. If the Council or its duly authorised officer does not grant permission, you must comply with the requirements of this notice.

A request for a variation to the Fire Break Notice for areas of non-arable land is considered acceptable, however the landholder must demonstrate that they have taken every possible action to clear the said land. Requests for variations that have been approved prior to 1 January 2014 remain in force until the lot is either sold or a residence is built on the lot.

### PENALTIES THAT CAN BE IMPOSED

Failure to comply with this Notice	Up to \$5,000
Offences relating to lighting fires in open air	Up to \$3,000
Setting fire to the bush during prohibited burning times	Up to \$250,000 and 14 years imprisonment
Failure of occupier to extinguish bush fire	Up to \$10,000
Refusal to state name and abode or stating false name or abode	Up to \$1,000
Failure to produce permit to burn	Up to \$1,000

It is not necessary for Council to notify you or give you any prior warning that legal action may proceed for failing to comply with the requirements of this notice.

### GUIDELINES FOR VEHICLE AND MACHINERY MOVEMENT BANS (INCLUDING BANS ON OPERATION OF INTERNAL COMBUSTION ENGINES)

The following definitions shall apply to the guidelines on the ban of vehicle and machinery movement and the operation of internal combustion engines under Regulation 38A and 38B of the *Bush Fires Regulations, 1954*.

***To register for the Harvest and Vehicle Movement Ban SMS Service please contact the Shire***

### LANEWAY/ROADWAY (NON GAZETTED)

A laneway/roadway is defined as having a trafficable surface, free of all flammable material, a minimum of 4 metres wide. Overhanging vegetation is to be pruned so as not to come into contact with any part of a vehicle.

## REGISTERED ON AND OFF LOADING AREA

Registered On and Off Loading Area is defined as an area free of flammable material, save live standing trees to a radius of 50 metres from the centre of the area.

**Areas are to be registered on an annual basis and must be received no later than 1 October each year.**

## DEFINITIONS

For the purposes of this notice, the following definitions apply:

***Absentee Landholder*** – Any landholder who resides outside the Shire of Woodanilling unless the owner resides in an adjacent brigade district or an employee resides on the property.

***Plantation*** - Any area of trees planted for commercial purposes, other than a windbreak - within gazetted town sites exceeding 3 hectares and elsewhere exceeding 10 hectares.

***Building Protection Zone*** – is a Low Fuel Zone immediately surrounding a building and is designed to minimise the likelihood of flame contact with buildings. All trees and branches which overhang a building are to be removed;

***Boundary*** – Means the external perimeter boundary of land contained within the same ownership, irrespective of whether it contains one or more allotments.

***Firebreak*** – Means ground from which all flammable material has been removed, which is trafficable and on which no flammable material is permitted to accumulate during the prohibited and restricted burning periods.

***Flammable Material*** - Means trash, dead grass, rubbish, leaf litter, sticks, dead branches, or other hazardous material, but does not include live standing trees, shrubs and cultivated plants located in gardens.

***Hazard Reduced State*** – The removal of all hazardous material from the land excluding living plants and trees. Dead grass to be maintained at or below a height of 150mm.

***Hazardous Material*** – Means any bush, plant, tree, vegetable, substance, object, thing or materials that may or is likely to catch fire and burn.

***Lot*** - “lot” means a defined portion of land —

- (a) depicted on a plan or diagram available from, or deposited with, the Authority and for which a separate Crown Grant or certificate of title has been or can be issued; or
- (b) depicted on a diagram or plan of survey of a subdivision approved by the Commission; or
- (c) which is the whole of the land the subject of -
  - (i) a Crown Grant issued under the Land Act 1933; (ii) a certificate of title registered under the Transfer of Land Act 1893; (iii) a survey into a location or lot under section 27(2) of the Land Administration Act 1997 or a certificate of Crown land title the subject of such a survey; (iv) a part-lot shown on a diagram or plan of survey of a subdivision deposited with the Authority; or (v) a conveyance registered under the Registration of Deeds Act 1856 - but does not include a lot in relation to a strata scheme, a lot in relation to a survey-strata scheme, or a lot shown as common property on a survey-strata plan, as those terms are defined in the Strata Titles Act 1985.

***Low Fuel Zone*** - Means the removal of dead trees, leaf litter and trash, the removal of dead branches to a height of 1.5 metres from live standing trees or shrubs, and the maintenance of dead grass at or below a height of 100mm. Contained within the Low Fuel Zone a minimum of 2.5 metres of the zone must be maintained as a Firebreak or as maintained gardens and/or lawns.

***Mobile Fire Fighting Unit*** — A mobile fire fighting unit is defined as having a minimum water carrying capacity of four hundred (400) litres, fitted with a fire fighting hose and pump capable of delivering water.

***Non-arable Land*** — Land that is not capable of producing crops; unsuitable for farming; unsuited to the plough or tillage. Includes rocky outcrops, densely treed areas or creek lines etc.

***Harvest and Vehicle Movement Ban*** – A ban on the movement of all vehicles and machinery and the operation of internal combustion engines within the Shire or part of the Shire during a time as specified in a notice or broadcast (Regulation 38A & 38B of the *Bush Fire Regulations, 1954*) with the exception of the movement of vehicles and machinery on made gazetted roads and laneways.

**Harvest Ban** – A ban on the operation of all grain harvesting machines within a Shire or part of a Shire and during a time, as specified in a notice or broadcast (Regulation 38A of the *Bush Fire Regulations 1954*).

## REGULATED ACTIVITIES DURING A VEHICLE AND MACHINERY MOVEMENT BAN

1. Loading and offloading of anything ancillary to the main use of the property is only permitted on sites which are approved and registered by Council on an **annual basis** and which are clear of all flammable material save live standing trees to a radius of at least 50 metres. A mobile fire fighting unit shall be in attendance at all times the site is in use during the ban period.
2. All necessary travel to and from and within piggeries, sheep or cattle feed lots, provided this is undertaken in a mobile fire fighting unit.
3. All necessary carting of water for livestock provided that such a vehicle is accompanied by a mobile fire fighting unit.
4. Any variation to either the Harvest or Vehicle and Machinery Movement Ban conditions listed above must be approved by Council.
5. Approval must be sought on an individual basis, and may be subject to specific conditions. It should be noted that approval may not be granted.

**By order of the Woodanilling Shire Council,  
CEO, Stephen Gash**

## IMPORTANT NOTICE

TO ALL LANDOWNERS AND/OR OCCUPIERS IN THE SHIRE OF  
WOODANILLING

### TO REPORT A FIRE

CALL 000 - OR CONTACT ANY FIRE CONTROL OFFICER AS LISTED ON THE  
ATTACHED SHEET OR CALL THE SHIRE OF WOODANILLING ON 9823 1506

**Provide the following information:**

1. Your name and contact number;
2. Fire location (information such as landmarks, road names, your location and the direction of the smoke and estimated distance is helpful in establishing fire location);
3. If it is a private property, supply the property owner's name if known; and
4. Provide details of fire site access if known.

### FIRE ATTENDANCE

**ALL BRIGADE MEMBERS ATTENDING A FIRE MUST CHECK THE FOLLOWING:**

- **THAT ANY SLIP-ON UNIT IS BOLTED SECURELY TO THE TRAY OF THE VEHICLE;**
- **THAT ADEQUATE PROTECTIVE CLOTHING IS BEING WORN;**
- **THAT A PLENTIFUL SUPPLY OF FRESH DRINKING WATER IS IN THE FIRE FIGHTING UNIT; AND**
- **THAT THE FIRE INCIDENT CONTROLLER IS AWARE OF YOUR PRESENCE AT THE FIRE.**

### FIREBREAKS

**ALL FIREBREAKS AND FIRE HAZARD REDUCTION MEASURES ARE TO BE COMPLETED FOR ALL AREAS WITHIN THE SHIRE OF WOODANILLING BY 15 NOVEMBER AND MUST BE MAINTAINED AT THAT STANDARD UNTIL 15 APRIL.**

### RESTRICTED BURNING PERIODS

**19 SEPTEMBER TO 31 OCTOBER AND 15 FEBRUARY TO 15 APRIL  
(INCLUSIVE)**

**ANY FIRE LIT IS YOUR RESPONSIBILITY**

Permits are required for all fires lit during the restricted burning times and must be obtained from your local fire control officer who will explain the conditions under which fires may be lit.

***Dates may be changed by 14 days at a time by the CBFCO or Shire President.***

**PERMITS MUST BE OBTAINED FOR BURNING DURING RESTRICTED BURNING TIMES.**

Harvesting on Christmas Day is prohibited throughout the Shire.

**PROHIBITED BURNING PERIOD  
1 NOVEMBER TO 14 FEBRUARY (INCLUSIVE)**

**Permits may be issued for protective burning only.** Protective burning around buildings may be carried out right through the prohibited burning period, with a permit from your nearest Fire Control Officer and/or Chief Bush Fire Control Officer for burning between the following times:

<b>Rural</b>	<b>6.00pm to 12 midnight</b>
<b>Woodanilling Town Site</b>	<b>6.00pm to 12 midnight</b>

***NO CAMP FIRES ARE PERMITTED WITHIN THE SHIRE OF  
WOODANILLING  
DURING THE RESTRICTED AND PROHIBITED BURNING PERIODS***

## 10.2. PLANNING APPLICATION – FARM STAY 101 CAVANAGH RD BEAUFORT RIVER

PROPERTY DETAILS			
Assessment No:	A2	Owner:	J & R Humphris
Corresp. No:		Date Received:	09/06/2020
Lot/Location No:	Loc 7644 Shire of Woodanilling		
Street Name:	Wandibirrup Farm. 101 Cavanagh Rd	Suburb:	Beaufort River WA 6394

PURPOSE:	
Description of Proposed Use:	Farm Stay
Nature of any existing buildings and or/use:	Standalone 4 x 2 House. Previously used as homestead or workers accommodation for the property
Zoning:	Regional Rural Zone
Zoning Use Code:	D
Heritage Listed:	N
Setback variation required:	N
Policy Applicable:	N

### BACKGROUND:

The existing dwelling has been used to accommodate previous farm owners and workers.

It is a standalone, fully self-contained house with kitchen, laundry, and bathroom facilities.

The dwelling has good access of existing roads and there is no modifications have been proposed for the requested use.

The owners want to offer the dwelling as a farm stay experience to help promote the district.

It is proposed to be let on a “whole of house” basis and not individual rooms.

### COMMENT:

Under the Woodanilling Town Planning Scheme No 1 (TPS) there is no listed use for “Farm Stay”. The definition within the Scheme which is a D use in the Regional Rural Zone. The house is self-contained there is no proposal for the operator to provide meals typically associated with a ‘Bed & Breakfast’ use, however, within the Scheme there is no other definition that appropriately fits. Therefore it is appropriate to affix ‘Bed & Breakfast to this particular use for the purpose of this application.

If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may –

- a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
- b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or
- c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted

‘D’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval. It is considered a ‘D’ use and should be considered in this instance as pertained to matter set out in 10.2 of the TPS.

Officers view the application is consistent with the objective of the Regional Rural Zone:

“to provide for a range of commercial and light industrial land uses that are appropriately located and will not cause land conflicts or adverse impacts on the amenity and character of the zone;”

Specifically the proposed use utilises an existing farm dwelling and road infrastructure, has no impact on the access, biosecurity, farming activity, or amenity of the existing use, and is within the existing boundary therefore complying with 4.3.3 (c) & (d) above. Furthermore this planning application if approved satisfies 4.3.3. (a).

**POLICY:**

There are no policies relating to Farm Stay or tourism development. The nearest Bed and Breakfast and operating Tourist Accommodation alternatives are 25km from the applicant's property.

**OFFICER'S RECOMMENDATION –**

That Council grant planning approval for farm stay accommodation on 101 Cavanagh Rd Beaufort River subject to:

1. Compliance with all relevant Town Planning Scheme requirements including relevant signage Scheme requirements; and
2. Any further development on site would require separate planning approval.

Further advice being made that;

The building shall be fitted with hard wired smoke detectors and residual current devices; and all required bushfire and Building Code requirements be adhered to.

**VOTING REQUIREMENTS:**

Simple Majority.

**10.3.PLANNING APPLICATION – SHED LOT 159 PROSSER ROAD, WOODANILLING**

PROPERTY DETAILS			
Assessment No:	A541	Owner:	Mr Brian Paddon
Corresp. No:		Date Received:	
Lot/Location No:	Lot 159		
Street Name:	Prosser Road	Suburb:	Woodanilling

PURPOSE:	
Description of Proposed Use:	Country Barn – Storage/Garage (3 car)
Nature of any existing buildings and or/use:	Outbuilding/sheep shelter
Zoning:	Local rural
Zoning Use Code:	D
Heritage Listed:	N
Setback variation required:	N
Policy Applicable:	Y, TPS Policy 2 - Sheds

**BACKGROUND:**

The property was subject to a development application in July 2017. This particular application was for an outbuilding of 18m<sup>2</sup> for the object of farm material storage and stock protection to manage the land for fire protection and management including water catchment.

Lot 159 has an area of 2.6ha and does not have a current approval for a single house.

**COMMENT:**

The applicants have not yet applied for approval to build a single house however anticipate this will be in the near future. The purpose of this additional outbuilding is to provide for additional storage to

facilitate the building of their future home and storage of necessary tools and utilities. The cumulative area of both outbuildings is to be an area of 91.5m<sup>2</sup>. This area is in excess of the 72m<sup>2</sup> as per TPS Policy 2 - sheds. In this instance where the area of the site is 2.6ha it should be appropriate for this minor variation to be permitted as it will not adversely affect the amenity of the area and facilitate the construction of another home in the community. It is therefore recommended a variation to TPS Policy 2 is appropriate in this instance.

**POLICY:**

TPS Policy 2 restricts the cumulative area of an outbuilding in a Local Rural zone to 72m<sup>2</sup>. In this instance it is appropriate to relax this provision due to the size, location and intention of the land use.

**OFFICER'S RECOMMENDATION –**

That, approval of an additional outbuilding resulting in a cumulative area for the total site be approved subject to the following conditions;

1. The outbuilding not be used for habitable purposes;
2. The development being in compliance with the stamped and approved plans; and
3. any further development of the land being approved by Council prior to the commencement of development.

Advice notes:

- a) All building is to have a valid Building Approval;
- b) Any effluent disposal systems are to be approved by Council prior to installation.

**VOTING REQUIREMENTS:**

Simple Majority.



## 11. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED

Nil

## 12. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 13. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL

### 13.1. COUNCILLORS AND /OR OFFICERS

## 14. ITEMS FOR DISCUSSION

### 14.1. ITEM FOR DISCUSSION

Nil

## 15. INFORMATION ITEMS

### 15.1. ADOPTION OF INFORMATION REPORTS

#### RECOMMENDATION – INFORMATION REPORT XXX

That Council endorses the information contained in the following information reports.

### 15.2. WWLZ INFORMATION REPORT – FOR THE PERIOD – MAY 2020 – JUNE 2020

#### GLOSSARY

<i>NLP</i>	- <i>National Landcare Programme</i>
<i>SWCC</i>	- <i>South West Catchments Council</i>
<i>SCNRM</i>	- <i>South Coast Natural Resource Management</i>
<i>GWL</i>	- <i>Gondwana Link</i>
<i>GA</i>	- <i>Greening Australia</i>
<i>EOI</i>	- <i>Expression of Interest</i>

#### MANAGEMENT COMMITTEE MEETING

Last Meeting: 25<sup>th</sup> June 2020

Next Meeting: AGM – 5<sup>th</sup> August 1pm WWLZ Office

#### LANDCARE COORDINATION FUNDING 2019 / 2020

- SWCC Pollinator Project - \$55,500
- State NRM – Revitalising Reserves in Wagin - \$15,101
- State NRM Community Grant – Wagin Lake Fauna Hotspot & Bird hide - \$19,271
- Kent LCDC – 20MT - \$4,225
- Kent LCDC – Fox Management - \$6766
- State NRM – Increasing community capacity for feral pig management in the WWLZ - \$27,372
- SWCC – Black Cocaktoo Nesting Sites - \$5000

#### STRATEGIC PLANNING

- 2020/2021 Budget finalising for review with committee prior to AGM

**CATCHMENT/COMMUNITY DEVELOPMENT**

- In discussion with community members regarding Wait-Jen trail upgrade.

**COMPLETED EVENTS****COMING EVENTS**

- Phoebe Phascogale educational incursion – Woodanilling Primary School – next term.
- 2 x workshops for feral pig management originally 1 in Woodanilling & 1 in Wagin, however very little response regarding pigs from Woodanilling residents at this stage.

**CURRENT/ONGOING PROJECTS:****STATE NRM – REVITALISING RESERVES IN WAGIN - \$15,101**

- Seedling delivery July 17<sup>th</sup>. Gen to conduct planting, hopefully with help from volunteers.

**SWCC – POLLINATOR PROJECT STAGE 2 \$218,000 (OVER 4 YEARS)**

- Site prep completed
- Seedling delivery July 17<sup>th</sup>.
- End of financial year reporting completed.

**SHIRE OF KENT – 20 MILLION TREES \$4225**

- Still unknown what is happening with GA regarding in-fill on this site.

**SHIRE OF KENT – FOX CONTROL**

- First round of baits has been delivered and baiting being undertaken.
- Further bait delivery scheduled for later this year. Unknown how this will roll out unless corona virus regulations are relaxed.

**STATE NRM – WAGIN LAKE FAUNA HOTSPOT & BIRDHIDE**

- Slight underspend on this project. Approval to use funding for further signage and extension of project timeline for completion.

**STATE NRM – INCREASEING COMMUNITY CAPACITY FOR FERAL PIG MANAGEMENT IN WWLZ \$27,372**

- Begun discussion with landholders and recording locations of pigs
- Some camera traps out to see if any around.
- DPIRD staff have been assisting with ideas and options for workshops proposed, however unknown at this stage if will be going ahead with these.
- Pigs appear to be scarce at this point in time, recorded one group of pigs moving along Arthur River over 2 days then no further signs after heading back north. Expectation is they will return once crops begin to bear grain.
- End of financial year reporting completed.

**SWCC – BLACK COCAKTOO NESTING SITES REHABILITATION - \$5000**

- Conversations with landholders and community on sightings, locations of black cockatoo species
- Radio interview
- Newspaper article
- 1 nesting location only recorded in both Shires. Several feeding, perching sites recorded, largely red tailed cockatoo's in Wagin.

**APPLICATION SUBMITTED**

- State NRM Small Grant  
Further works at Wagin Lake – boardwalk for bird hide when lake is full

- State NRM Large Grant  
Devolved grant for fencing and revegetation – focus on ecosystem function lack due to land clearing.
- State NRM Large Grant  
Applying for regenerative agriculture project using grazing management strategies to improve sustainability.

### APPLICATIONS UNDERWAY

### 15.3.MONTHLY RATES REPORTS – FOR THE PERIOD ENDING – 30/06/2020

OUTSTANDING RATES	30/06/2020
Description	Balance
Rates	\$ 38,979.50
Legal charges	\$ 871.60
Penalty charges	\$ 9,706.44
Other Charges	\$ -
Instalment admin Fee	\$ 29.42
Instalment interest	\$ 47.50
Fire breaks	\$ 2,928.29
ESL Penalty	\$ 606.70
<b>Sub total</b>	<b>\$ 53,169.45</b>
Rubbish removal	\$ 3,121.70
<b>Sub total</b>	<b>\$ 3,121.70</b>
ESL	\$ 4,122.25
<b>Sub total</b>	<b>\$ 4,122.25</b>
Rates paid in advance	-\$ 13,685.33
<b>Sub total</b>	<b>-\$ 13,685.33</b>
<b>Grand total</b>	<b>\$ 46,728.07</b>

**LEGAL ACTION AGAINST RATEPAYERS IN PROGRESS**

*Legal Action deemed exempt from Covid 19 considerations due to the nature of the dealings associated with the debts.*

<b>A69 – 19313 ALBANY HIGHWAY, BEAUFORT RIVER - \$4841.52</b>		
<b>DATE</b>	<b>FILE</b>	<b>ACTION</b>
09/04/2020	LA45	Advice from McLeods Lawyers to continue Legal Action
20/04/2020	LA46	Letter of Demand
30/04/2020	LA44	General Procedure claim
07/05/2020	LA43	Completed affidavit
08/05/2020	LA42	Returned Letter of demand
18/05/2020	RA495	File default judgement
22/05/2020	RA499	Apply to court for certificate of judgement
03/06/2020	RA508	Nil response received from ratepayer – Options to proceed
10/06/2020	RA509	Instruction to proceed with PSSO

<b>A281 - 12 VENN ROAD, WOODANILLING - \$9120.82</b>		
<b>DATE</b>	<b>FILE</b>	<b>ACTION</b>
30/10/2019	RA465	Letter received from ratepayer to surrender property
20/11/2019	RA469	Notes on Legal action to date sent to McLeods Lawyers – Request to take on case to recover rates
25/11/2019	LA35	Skip Trace on Land Owners
25/11/2019	LA34	Certificate of title displaying Land Owners
03/12/2019	LA37	Skip trace could not locate one owner
09/04/2020	RA486	Estimated value of Land request
18/11/2020		Phone conference with McLeods to discuss options moving forward

**SUNDRY DEBTORS OUTSTANDING 90 DAYS OR GREATER**

<b>CLIENT #</b>	<b>DETAILS</b>	<b>AMOUNT</b>
120	Standpipe Water Charges	\$39.38
504	DFES Funding	\$5400.00
90614	Standpipe Water	\$10.50
79	WANDRA Funding (Recoup through resubmitted claim)	\$22570.11
133	Standpipe Water	\$75.39
90519	Standpipe Water	\$107.00
21118	Standpipe Water	\$255.50
76	Standpipe Water	\$1.05

36	Standpipe Water	\$2.80
102	Standpipe Water	\$61.00
90545	Standpipe Water	\$6188.88
	Under and overs	\$0.00
	<b>Total</b>	<b>\$34711.61</b>

**TOTAL SUNDRY DEBTORS OUTSTANDING**

<b>30 DAYS AND LESS</b>	<b>60 DAYS</b>	<b>90 DAYS OR GREATER</b>	<b>TOTAL</b>
\$116.42	\$2254.72	\$34711.61	\$37082.75

**15.4.SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD 19/06/2020 – 15/07/2020**

Date: 15/07/2020  
 Time: 4:10:39PM

Council Meeting Agenda  
 Shire of Woodanilling

21 July 2020  
 USER: Colleen Pollard  
 PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4915	19/06/2020	Bitutek	Road reseal Robinson Rd & Cartmeticup Rd	1		60,387.03
INV 0000542515	06/2020	Bitutek	Road reseal Robinson Rd & Cartmeticup Rd	1	60,387.03	
EFT4916	19/06/2020	IT Vision Australia	update property map	1		687.50
INV 33503	15/06/2020	IT Vision Australia	update property map	1	687.50	
EFT4917	19/06/2020	Katanning Cherry Picker	removal of broken branch	1		110.00
INV 3501	01/06/2020	Katanning Cherry Picker	removal of broken branch	1	110.00	
EFT4918	19/06/2020	Major Motors	parts	1		181.86
INV 911100	09/06/2020	Major Motors	parts	1	181.86	
EFT4919	19/06/2020	Hall Electrical & Data Services	maintenance	1		421.19
INV 0000120901	06/2020	Hall Electrical & Data Services	Replace light globe	1	138.60	
INV 0000121210	06/2020	Hall Electrical & Data Services	maintenance	1	282.59	
EFT4920	19/06/2020	Hudson Sewage Services	Biomax Service	1		260.43
INV INV-485111	06/2020	Hudson Sewage Services	Biomax Service	1	260.43	
EFT4921	19/06/2020	Lush Fire & Planning	Planning Services	1		1,358.50
INV LFP 522	16/06/2020	Lush Fire & Planning	Planning Services	1	1,358.50	
EFT4922	19/06/2020	Premier Smash Repairs	windscreen replacement	1		350.00
INV 14,262	01/06/2020	Premier Smash Repairs	windscreen replacement	1	350.00	
EFT4923	19/06/2020	Howson Management	bridge inspection	1		6,374.50
INV HT0620-212	06/2020	Howson Management	bridge inspection	1	6,374.50	
EFT4924	19/06/2020	Automotive Electrical & 4WD Accessories	hardware	1		315.41
INV 892214	10/06/2020	Automotive Electrical & 4WD Accessories	hardware	1	315.41	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4925	19/06/2020	McLeods	rate recovery	1		3,840.23
INV 113759	01/06/2020	McLeods	rate recovery	1	2,047.72	
INV 114050	05/06/2020	McLeods	legal advice	1	1,792.51	
EFT4926	19/06/2020	LGIS Risk Management	RRC Program 2019/2020	1		2,321.00
INV 156-020208/06/2020	08/06/2020	LGIS Risk Management	RRC Program 2019/2020	1	2,321.00	
EFT4927	19/06/2020	The Woodanilling Tavern	Accomodation & Meals for EHO	1		396.00
INV 0306202003/06/2020	03/06/2020	The Woodanilling Tavern	Accomodation & Meals for EHO	1	396.00	
EFT4928	19/06/2020	QFH Multiparts	parts	1		216.15
INV 142331	01/06/2020	QFH Multiparts	parts	1	63.25	
INV 143247	10/06/2020	QFH Multiparts	parts	1	152.90	
EFT4929	19/06/2020	Katanning Plumbing & Gas	Maintenance	1		3,972.91
INV 0000487801/06/2020	01/06/2020	Katanning Plumbing & Gas	Maintenance	1	3,806.00	
INV 0000491001/06/2020	01/06/2020	Katanning Plumbing & Gas	maintenance	1	166.91	
EFT4930	19/06/2020	Filters Plus WA	oil filters	1		36.96
INV 0000119315/06/2020	15/06/2020	Filters Plus WA	oil filters	1	36.96	
EFT4931	19/06/2020	True Track Aligning	wheel alignment	1		220.00
INV 27373	05/06/2020	True Track Aligning	wheel alignment	1	220.00	
EFT4932	19/06/2020	McGuffie Transport	freight	1		55.00
INV 0000556201/06/2020	01/06/2020	McGuffie Transport	freight	1	55.00	
EFT4933	19/06/2020	AFGRI Equipment	equipment	1		423.13
INV 1937398	13/06/2020	AFGRI Equipment	equipment	1	423.13	
EFT4934	19/06/2020	WA Contract Ranger Services	ranger services	1		561.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 02737	13/06/2020	WA Contract Ranger Services	ranger services	1	561.00	
EFT4935	19/06/2020	Toll Transport	freight	1		69.97
INV 0279-S38.01/06/2020		Toll Transport	freight	1	22.72	
INV 0278-S38.02/06/2020		Toll Transport	freight	1	10.73	
INV 0280-S38.14/06/2020		Toll Transport	freight	1	36.52	
EFT4936	19/06/2020	Colas WA	emulsion drums	1		946.00
INV 008303	02/06/2020	Colas WA	emulsion drums	1	946.00	
EFT4937	19/06/2020	Katanning South Regional TAFE	Training	1		418.49
INV I000115501/06/2020		Katanning South Regional TAFE	Training	1	77.24	
INV I0011555 05/06/2020		Katanning South Regional TAFE	Training	1	341.25	
EFT4938	19/06/2020	Tutt Bryant Hire Pty Ltd	30/4/2020 to 31/05/2020	1		4,620.00
INV 5073436	01/06/2020	Tutt Bryant Hire Pty Ltd	30/4/2020 to 31/05/2020	1	4,620.00	
EFT4939	19/06/2020	Katanning Districts Carpet Care	Cleaning Contract	1		945.00
INV 31	01/06/2020	Katanning Districts Carpet Care	Cleaning Contract	1	315.00	
INV 32	01/06/2020	Katanning Districts Carpet Care	Cleaning Contract	1	157.50	
INV 33	10/06/2020	Katanning Districts Carpet Care	cleaning contract	1	315.00	
INV 34	14/06/2020	Katanning Districts Carpet Care	cleaning contract	1	157.50	
EFT4940	19/06/2020	Wagin Mowers	Install wood heater	1		3,526.40
INV W24083	03/06/2020	Wagin Mowers	Repairs to wood heater	1	145.00	
INV W24084	03/06/2020	Wagin Mowers	Service to wood heater	1	96.80	
INV W24085	03/06/2020	Wagin Mowers	Service wood heater	1	96.80	
INV W24086	03/06/2020	Wagin Mowers	Service wood heater	1	162.80	
INV W24087	03/06/2020	Wagin Mowers	Install wood heater	1	3,025.00	



Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4941	19/06/2020	Wagin Ag Centre Ltd atft Marley Trading Trust	clutch replacement	1		7,064.75
INV 10577	16/06/2020	T/as Marleys Diesel & Ag	clutch replacement	1	3,611.75	
INV 10634	16/06/2020	Wagin Ag Centre Ltd atft Marley Trading Trust	clutch replacement	1	3,453.00	
		T/as Marleys Diesel & Ag				
EFT4942	19/06/2020	Western Australian land Authority	software upgrade	1		844.80
INV 6666911801	06/2020	Western Australian land Authority	software upgrade	1	844.80	
EFT4943	19/06/2020	The Kevin Crane Family Trust Trading as CGS Engineers	Vehicle repairs	1		3,598.55
INV 19110	01/06/2020	The Kevin Crane Family Trust Trading as CGS Engineers	Vehicle repairs	1	3,598.55	
EFT4944	19/06/2020	Morrow's Pest & Weed Control	pest control	1		671.00
INV 1137	10/06/2020	Morrow's Pest & Weed Control	pest control	1	198.00	
INV 1135	10/06/2020	Morrow's Pest & Weed Control	pest control	1	385.00	
INV 1136	10/06/2020	Morrow's Pest & Weed Control	pest control	1	88.00	
EFT4945	19/06/2020	Katanning Stock & Trading	hardware	1		30.65
INV 32598	01/06/2020	Katanning Stock & Trading	hardware	1	30.65	
EFT4946	19/06/2020	Synergy	Street lighting	1		564.76
INV 968 892	402/06/2020	Synergy	Street lighting	1	564.76	
EFT4947	19/06/2020	Blight's Auto Electrics	equipment	1		171.00
INV 13013	01/06/2020	Blight's Auto Electrics	equipment	1	122.00	
INV 13227	17/06/2020	Blight's Auto Electrics	solar panel	1	49.00	
EFT4948	19/06/2020	Staff Lotto	Payroll deductions	1		90.00
INV DEDUCT10	06/2020	Staff Lotto	Payroll deductions		45.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT17	06/2020	Staff Lotto	Payroll deductions		45.00	
EFT4949	19/06/2020	Katanning Glazing & Security	Supply of master keys	1		60.00
INV 17230	09/06/2020	Katanning Glazing & Security	Supply of master keys	1	60.00	
EFT4950	19/06/2020	Great Southern Fuel Supplies	Bulk Diesel	1		7,784.10
INV 1700124201	06/2020	Great Southern Fuel Supplies	Gear Oil	1	1,007.11	
INV 1700124901	06/2020	Great Southern Fuel Supplies	Oil	1	554.27	
INV D202560201	06/2020	Great Southern Fuel Supplies	Bulk Diesel	1	1,193.49	
INV D202859901	06/2020	Great Southern Fuel Supplies	Bulk Diesel	1	4,096.31	
INV CARD M.01	06/2020	Great Southern Fuel Supplies	Fuel Card purchases	1	932.92	
EFT4951	19/06/2020	Edwards Motors	Fuel pump	1		18.05
INV 65055K	10/06/2020	Edwards Motors	Fuel pump	1	18.05	
EFT4952	19/06/2020	Beaurepaires Wagin	tyre repairs	1		2,240.21
INV 6411423209	06/2020	Beaurepaires Wagin	Tyres	1	771.46	
INV 6411435217	06/2020	Beaurepaires Wagin	12v battery	1	30.79	
INV 6411435217	06/2020	Beaurepaires Wagin	tyre repairs		193.11	
INV 6411435217	06/2020	Beaurepaires Wagin	tyre repairs	1	1,244.85	
EFT4953	19/06/2020	State Library of WA	better beginnings packs	1		33.00
INV RI02596411	06/2020	State Library of WA	better beginnings packs	1	33.00	
EFT4954	19/06/2020	Kleenheat Gas	yearly facility fee	1		39.60
INV 4300117	01/06/2020	Kleenheat Gas	yearly facility fee	1	39.60	
EFT4955	19/06/2020	Ray Ford Signs	signage	1		180.68
INV 11773	01/06/2020	Ray Ford Signs	signage	1	180.68	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4956	19/06/2020	Burando Hill	equipment	1		121.92
INV #KAT15816/06/2020		Burando Hill	equipment	1	121.92	
EFT4957	19/06/2020	Lotex Filter Cleaning Service	filters	1		135.55
INV 0000591901/06/2020		Lotex Filter Cleaning Service	filters	1	135.55	
EFT4958	19/06/2020	PCS	Software support	1		340.00
INV 25626	01/06/2020	PCS	Software support	1	170.00	
INV 25662	11/06/2020	PCS	software support	1	170.00	
EFT4959	19/06/2020	Department of Mines, Industry Regulation & Safety	BSL Return May 2020	1		3,104.42
INV 1606202016/06/2020		Department of Mines, Industry Regulation & Safety	BSL Return May 2020	1	3,104.42	
EFT4960	19/06/2020	BTW Rural Supplies	Brass Valve	1		337.50
INV 25463	01/06/2020	BTW Rural Supplies	Brass Valve	1	300.00	
INV 25479	01/06/2020	BTW Rural Supplies	part	1	35.00	
INV 25482	01/06/2020	BTW Rural Supplies	part	1	2.50	
EFT4961	19/06/2020	EW & RJ Pugh	Maintenance	1		431.00
INV INV-047303/06/2020		EW & RJ Pugh	Maintenance	1	431.00	
EFT4962	19/06/2020	Katanning McIntosh & Son	air con service	1		918.94
INV 1550416	01/06/2020	Katanning McIntosh & Son	air con service	1	522.94	
INV 1551964	01/06/2020	Katanning McIntosh & Son	Air con service	1	396.00	
EFT4963	19/06/2020	Katanning Hardware	gas bottles	1		246.77
INV 1030001503/06/2020		Katanning Hardware	hardware	1	81.98	
INV 1010136912/06/2020		Katanning Hardware	gas bottles	1	86.85	
INV 1030001519/06/2020		Katanning Hardware	hardware	1	77.94	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4964	19/06/2020	Albany Best Office Systems	Photocopy contract	1		601.67
INV 572662	01/06/2020	Albany Best Office Systems	Photocopy contract	1	601.67	
EFT4965	19/06/2020	Great Southern Waste Disposal	Rubbish Collection	1		2,477.78
INV IV00000001	06/2020	Great Southern Waste Disposal	Rubbish Collection	1	2,477.78	
EFT4966	19/06/2020	Staff Christmas Club	Payroll deductions	1		534.00
INV DEDUCT10	06/2020	Staff Christmas Club	Payroll deductions		267.00	
INV DEDUCT17	06/2020	Staff Christmas Club	Payroll deductions		267.00	
EFT4967	19/06/2020	Advertiser Print	Firebreak Notices	1		344.00
INV 0000967101	06/2020	Advertiser Print	Firebreak Notices	1	344.00	
EFT4968	19/06/2020	Ambrose Electrical Contracting	maintenance	1		455.50
INV 65	08/06/2020	Ambrose Electrical Contracting	maintenance	1	455.50	
EFT4969	26/06/2020	Australia Day Council of WA	Annual Subscription	1		594.00
INV INV-046701	06/2020	Australia Day Council of WA	Annual Subscription	1	594.00	
EFT4970	26/06/2020	The Woodanilling Tavern	Catering	1		128.00
INV 1506202015	06/2020	The Woodanilling Tavern	Catering	1	128.00	
EFT4971	26/06/2020	WA Contract Ranger Services	Ranger services	1		255.00
INV 02675	24/06/2020	WA Contract Ranger Services	Ranger services	1	255.00	
EFT4972	26/06/2020	Toll Transport	Freight	1		53.68
INV 0281-S3822	06/2020	Toll Transport	Freight	1	53.68	
EFT4973	26/06/2020	ACK Pty Ltd t/as Baileys Fertilisers	Soil Analysis	1		218.90
INV 15534	12/06/2020	ACK Pty Ltd t/as Baileys Fertilisers	Soil Analysis	1	218.90	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4974	26/06/2020	Entire Empire Pty Ltd	Mitigation work	1		24,035.00
INV 0000348909/06/2020		Entire Empire Pty Ltd	Mitigation work	1	24,035.00	
EFT4975	26/06/2020	Synergy	17 Apr 2020 to 17 June 2020	1		3,029.47
INV 508 988 919/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	140.46	
INV 516 370 719/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	145.72	
INV 706 955 819/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	486.76	
INV 148 082 319/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	410.08	
INV 563 137 619/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	158.90	
INV 737 482 719/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	752.51	
INV 520 641 019/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	107.59	
INV 373 941 819/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	110.29	
INV 511 767 119/06/2020		Synergy	17 Apr 2020 to 17 June 2020	1	331.54	
INV 503 282 525/06/2020		Synergy	23 Apr 2020 to 22 June 2020	1	385.62	
EFT4976	26/06/2020	Staff Lotto	Payroll deductions	1		45.00
INV DEDUCT24/06/2020		Staff Lotto	Payroll deductions		45.00	
EFT4977	26/06/2020	Edwards Motors	Chainsaw	1		249.00
INV 65207K	25/06/2020	Edwards Motors	Chainsaw	1	249.00	
EFT4978	26/06/2020	BTW Rural Supplies	hardware	1		751.10
INV 25857	19/06/2020	BTW Rural Supplies	hardware	1	732.10	
INV 25900	23/06/2020	BTW Rural Supplies	hardware	1	19.00	
EFT4979	26/06/2020	Blackwoods	Joiners	1		186.72
INV PE0177W10/06/2020		Blackwoods	Joiners	1	29.04	
INV PE0066W17/06/2020		Blackwoods	Joiners	1	157.68	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4980	26/06/2020	Great Southern Zone of WALGA	2019/2020	1		935.00
INV 010719	01/06/2020	Great Southern Zone of WALGA	2019/2020	1	935.00	
EFT4981	26/06/2020	Katanning Hardware	hardware	1		30.45
INV 1010142823	06/2020	Katanning Hardware	hardware	1	30.45	
EFT4982	26/06/2020	Westrac	filter	1		47.26
INV PI44713401	06/2020	Westrac	filter	1	47.26	
EFT4983	26/06/2020	Albany Best Office Systems	Photocopier contract	1		767.47
INV 573558	24/06/2020	Albany Best Office Systems	Photocopier contract	1	767.47	
EFT4984	26/06/2020	Staff Christmas Club	Payroll deductions	1		267.00
INV DEDUCT24	06/2020	Staff Christmas Club	Payroll deductions		267.00	
EFT4985	26/06/2020	Officeworks	stationery	1		167.78
INV 1018183611	06/2020	Officeworks	stationery	1	167.78	
EFT4986	03/07/2020	Hugh Russel Thomson	Sitting Fee 19/20	1		4,712.50
INV SITTING30	06/2020	Hugh Russel Thomson	Sitting Fee 19/20	1	4,712.50	
EFT4987	03/07/2020	Betta Roads	Polycom	1		59,400.00
INV 0000032130	06/2020	Betta Roads	Polycom	1	59,400.00	
EFT4988	03/07/2020	Timothy James Brown	Sitting Fee 19/20	1		2,275.00
INV SITTING30	06/2020	Timothy James Brown	Sitting Fee 19/20	1	2,275.00	
EFT4989	03/07/2020	Morris William Trimming	Sitting Fee 19/20	1		2,275.00
INV SITTING30	06/2020	Morris William Trimming	Sitting Fee 19/20	1	2,275.00	
EFT4990	03/07/2020	Dale Stuart Douglas	Sitting Fee 19/20	1		4,743.75

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SITTING 30/06/2020		Dale Stuart Douglas	Sitting Fee 19/20	1	4,743.75	
EFT4991	03/07/2020	Stephen Jefferies	Sitting Fee 19/20	1		1,750.00
INV SITTING 30/06/2020		Stephen Jefferies	Sitting Fee 19/20	1	1,750.00	
EFT4992	03/07/2020	Entire Empire Pty Ltd	Mitigation Works	1		46,200.00
INV 0000400029/06/2020		Entire Empire Pty Ltd	Mitigation Works	1	46,200.00	
EFT4993	03/07/2020	Staff Lotto	Payroll deductions	1		40.00
INV DEDUCT01/07/2020		Staff Lotto	Payroll deductions		40.00	
EFT4994	03/07/2020	Great Southern Fuel Supplies	Bulk Diesel	1		5,875.52
INV 1700137902/06/2020		Great Southern Fuel Supplies	Oil	1	988.55	
INV D203091611/06/2020		Great Southern Fuel Supplies	Bulk Diesel	1	4,209.99	
INV CARD JU30/06/2020		Great Southern Fuel Supplies	Fuel Card Purchases	1	676.98	
EFT4995	03/07/2020	Peter Gordon Morrell	SITTING FEE 19/20	1		2,558.48
INV SITTING 30/06/2020		Peter Gordon Morrell	SITTING FEE 19/20	1	2,558.48	
EFT4996	03/07/2020	Staff Christmas Club	Payroll deductions	1		247.00
INV DEDUCT01/07/2020		Staff Christmas Club	Payroll deductions		247.00	
EFT4997	10/07/2020	Wagin Truck Centre	parts	1		8.50
INV J0024	07/07/2020	Wagin Truck Centre	parts	1	8.50	
EFT4998	10/07/2020	Sunny Industrial Brushware	poly brushes	1		669.90
INV 0002199001/07/2020		Sunny Industrial Brushware	poly brushes	1	669.90	
EFT4999	10/07/2020	Moore Australia Audit (WA)	Finanical Audit	1		2,530.00
INV 317400	01/07/2020	Moore Australia Audit (WA)	Finanical Audit	1	2,530.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT5000	10/07/2020	Lush Fire & Planning	Planning Services	1		1,787.50
INV LFP534	03/07/2020	Lush Fire & Planning	Planning Services	1	1,787.50	
EFT5001	10/07/2020	Premier Smash Repairs	windscreen replacement	1		350.00
INV 14,337	07/07/2020	Premier Smash Repairs	windscreen replacement	1	350.00	
EFT5002	10/07/2020	McLeods	Rate recovery	1		2,435.08
INV 114448	01/07/2020	McLeods	Rate recovery	1	1,883.44	
INV 114455	01/07/2020	McLeods	Advice-rate recovery	1	551.64	
EFT5003	10/07/2020	McGuffie Transport	freight	1		79.75
INV 0000560301	07/2020	McGuffie Transport	freight	1	79.75	
EFT5004	10/07/2020	Toll Transport	freight	1		152.04
INV 0282-S38.01	07/2020	Toll Transport	freight	1	74.65	
INV 0283-S38.05	07/2020	Toll Transport	freight	1	77.39	
EFT5005	10/07/2020	Katanning Districts Carpet Care	Cleaning Contract	1		472.50
INV 35	01/07/2020	Katanning Districts Carpet Care	Cleaning Contract	1	315.00	
INV 36	01/07/2020	Katanning Districts Carpet Care	Cleaning Contract	1	157.50	
EFT5006	10/07/2020	Delnorth Pty Ltd	guide posts	1		5,105.10
INV 32190AA	03/07/2020	Delnorth Pty Ltd	guide posts	1	5,105.10	
EFT5007	10/07/2020	Katanning Stock & Trading	hardware	1		33.90
INV 33353	03/07/2020	Katanning Stock & Trading	hardware	1	33.90	
EFT5008	10/07/2020	Synergy	25 May 2020 to 24 June 2020	1		713.51
INV 448 685 901	07/2020	Synergy	23 Apr 2020-30 June 2020	1	129.93	
INV 968 892 402	07/2020	Synergy	25 May 2020 to 24 June 2020	1	583.58	



Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT5009	10/07/2020	Blights Auto Electrics	Radio/CD player	1		259.00
INV 13372	07/07/2020	Blights Auto Electrics	Radio/CD player	1	259.00	
EFT5010	10/07/2020	Staff Lotto	Payroll deductions	1		45.00
INV DEDUCT08/07/2020		Staff Lotto	Payroll deductions		45.00	
EFT5011	10/07/2020	Beaurepaires Wagin	Tyre repair	1		279.85
INV 6411454801/07/2020		Beaurepaires Wagin	Tyre repair	1	279.85	
EFT5012	10/07/2020	Burando Hill	equipment	1		65.62
INV #KAT15901/07/2020		Burando Hill	equipment	1	65.62	
EFT5013	10/07/2020	PCS	Software support	1		680.00
INV 25694	01/07/2020	PCS	Software support	1	680.00	
EFT5014	10/07/2020	Katanning Hardware	hardware	1		74.95
INV 1050005007/07/2020		Katanning Hardware	hardware	1	74.95	
EFT5015	10/07/2020	Westrac	air filter	1		43.31
INV PI47337501/07/2020		Westrac	air filter	1	43.31	
EFT5016	10/07/2020	Great Southern Waste Disposal	Rubbish Collection	1		2,477.78
INV IV00000001/07/2020		Great Southern Waste Disposal	Rubbish Collection	1	2,477.78	
EFT5017	10/07/2020	Staff Christmas Club	Payroll deductions	1		267.00
INV DEDUCT08/07/2020		Staff Christmas Club	Payroll deductions		267.00	
15325	19/06/2020	BCITF	BCITF May 2020	1		4,515.50
INV INV-438711/06/2020		BCITF	BCITF May 2020	1	4,515.50	
15326	19/06/2020	Department of Transport	jetty license	1		41.40

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 04 100000	01/06/2020	Department of Transport	jetty license	1	41.40	
15328	10/07/2020	Petty Cash Recoup	Petty Cash	1		134.90
INV JUNE 2020	01/07/2020	Petty Cash Recoup	Petty Cash	1	134.90	
DD3066.1	30/06/2020	Telstra	11 June to 10 July 2020	1		262.31
INV 677 6951	15/06/2020	Telstra	11 June to 10 July 2020	1	262.31	
DD3075.1	24/06/2020	WA Super	Superannuation contributions	1		524.22
INV SUPER	24/06/2020	WA Super	Superannuation contributions	1	524.22	
DD3075.2	24/06/2020	Australian Superannuation	Superannuation contributions	1		772.92
INV DEDUCT	24/06/2020	Australian Superannuation	Payroll deductions	1	74.24	
INV DEDUCT	24/06/2020	Australian Superannuation	Payroll deductions	1	10.00	
INV DEDUCT	24/06/2020	Australian Superannuation	Payroll deductions	1	60.17	
INV SUPER	24/06/2020	Australian Superannuation	Superannuation contributions	1	628.51	
DD3075.3	24/06/2020	Hesta	Superannuation contributions	1		430.10
INV DEDUCT	24/06/2020	Hesta	Payroll deductions	1	76.00	
INV SUPER	24/06/2020	Hesta	Superannuation contributions	1	354.10	
DD3075.4	24/06/2020	MLC Navigator Retirement Plan	Superannuation contributions	1		182.48
INV DEDUCT	24/06/2020	MLC Navigator Retirement Plan	Payroll deductions	1	74.34	
INV SUPER	24/06/2020	MLC Navigator Retirement Plan	Superannuation contributions	1	108.14	
DD3075.5	24/06/2020	Colonial Select Personnel Super	Superannuation contributions	1		93.90
INV SUPER	24/06/2020	Colonial Select Personnel Super	Superannuation contributions	1	93.90	
DD3075.6	24/06/2020	REST	Superannuation contributions	1		120.23
INV SUPER	24/06/2020	REST	Superannuation contributions	1	120.23	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD3075.7	24/06/2020	CBUS Superannuation	Superannuation contributions	1		29.65
INV SUPER	24/06/2020	CBUS Superannuation	Superannuation contributions	1	29.65	
DD3079.1	01/07/2020	Westnet	Monthly Hosting	1		444.99
INV 1203169617/06/2020		Westnet	Monthly Hosting	1	444.99	
DD3080.1	26/06/2020	ClickSuper	Transaction Fee	1		13.97
INV DD2005001/06/2020		ClickSuper	Transaction Fee	1	13.97	
DD3080.2	20/06/2020	SkyMesh	20/6/2020 to 19/7/2020	1		125.00
INV 4505686	20/06/2020	SkyMesh	20/6/2020 to 19/7/2020	1	125.00	
DD3080.3	14/07/2020	Water Corporation	1 May 2020 to 30 June 2020	1		8,244.51
INV 90 07809	23/06/2020	Water Corporation	1 May 2020 to 30 June 3030	1	455.36	
INV 90 07810	23/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	7,789.15	
DD3080.4	09/07/2020	Water Corporation	1 May 2020 to 30 June 2020	1		284.26
INV 90 07767	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	88.30	
INV 90 07767	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	190.77	
INV 90 07767	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	5.19	
DD3080.5	06/07/2020	Water Corporation	1 May 2020 to 30 June 2020	1		1,380.04
INV 90 07767	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	64.16	
INV 90 07767	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	76.95	
INV 90 07767	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	427.60	
INV 90 20899	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	44.06	
INV 90 20899	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	44.06	
INV 90 20899	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	44.06	
INV 90 20899	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	44.06	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 90 20899	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	372.40	
INV 90 21731	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	165.08	
INV 90 21731	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	97.61	
DD3085.1	14/07/2020	Telstra	25 June to 24 Jul	1		337.85
INV 248 9015	25/06/2020	Telstra	25 June to 24 Jul	1	337.85	
DD3089.1	06/07/2020	Water Corporation	1 May 2020 to 30 June 2020	1		59.59
INV 90 07767	18/06/2020	Water Corporation	1 May 2020 to 30 June 2020	1	59.59	
DD3092.1	01/07/2020	WA Super	Superannuation contributions	1		544.70
INV SUPER	01/07/2020	WA Super	Superannuation contributions	1	544.70	
DD3092.2	01/07/2020	Hesta	Superannuation contributions	1		430.10
INV DEDUCT01	01/07/2020	Hesta	Payroll deductions	1	76.00	
INV SUPER	01/07/2020	Hesta	Superannuation contributions	1	354.10	
DD3092.3	01/07/2020	Australian Superannuation	Payroll deductions	1		753.97
INV DEDUCT01	01/07/2020	Australian Superannuation	Payroll deductions	1	10.00	
INV DEDUCT01	01/07/2020	Australian Superannuation	Payroll deductions	1	55.66	
INV SUPER	01/07/2020	Australian Superannuation	Superannuation contributions	1	614.07	
INV DEDUCT01	01/07/2020	Australian Superannuation	Payroll deductions	1	74.24	
DD3092.4	01/07/2020	MLC Navigator Retirement Plan	Superannuation contributions	1		182.48
INV DEDUCT01	01/07/2020	MLC Navigator Retirement Plan	Payroll deductions	1	74.34	
INV SUPER	01/07/2020	MLC Navigator Retirement Plan	Superannuation contributions	1	108.14	
DD3092.5	01/07/2020	Colonial Select Personnel Super	Superannuation contributions	1		93.90
INV SUPER	01/07/2020	Colonial Select Personnel Super	Superannuation contributions	1	93.90	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD3092.6	01/07/2020	REST	Superannuation contributions	1		104.20
INV SUPER	01/07/2020	REST	Superannuation contributions	1	104.20	
DD3101.1	03/07/2020	NAB - Credit Card	vehicle renewal	1		802.63
INV 7456445003/07/2020		NAB - Credit Card	computer equipment	1	408.10	
INV 7455704003/07/2020		NAB - Credit Card	CreditCard Fee	1	9.00	
INV 7431319003/07/2020		NAB - Credit Card	Adobe subscription	1	49.98	
INV 7424923003/07/2020		NAB - Credit Card	tape measure	1	109.99	
INV 0115106403/07/2020		NAB - Credit Card	licence renewal	1	55.00	
INV 0518255303/07/2020		NAB - Credit Card	peel away paint	1	49.86	
INV 2449398003/07/2020		NAB - Credit Card	Zoom fee	1	23.09	
INV 7477388003/07/2020		NAB - Credit Card	MessageMedia Fee	1	67.01	
INV 0415163003/07/2020		NAB - Credit Card	vehicle renewal	1	30.60	
DD3105.1	03/07/2020	NAB - Credit Card	Adobe subscription	1		21.99
INV 7431319003/07/2020		NAB - Credit Card	Adobe subscription	1	21.99	
DD3111.1	08/07/2020	WA Super	Superannuation contributions	1		562.36
INV SUPER	08/07/2020	WA Super	Superannuation contributions	1	562.36	
DD3111.2	08/07/2020	Hesta	Superannuation contributions	1		433.98
INV DEDUCT08/07/2020		Hesta	Payroll deductions	1	76.00	
INV SUPER	08/07/2020	Hesta	Superannuation contributions	1	357.98	
DD3111.3	08/07/2020	Australian Superannuation	Payroll deductions	1		753.97
INV DEDUCT08/07/2020		Australian Superannuation	Payroll deductions	1	10.00	
INV DEDUCT08/07/2020		Australian Superannuation	Payroll deductions	1	55.66	
INV SUPER	08/07/2020	Australian Superannuation	Superannuation contributions	1	614.07	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT08/07/2020		Australian Superannuation	Payroll deductions	1	74.24	
DD3111.4	08/07/2020	MLC Navigator Retirement Plan	Superannuation contributions	1		182.48
INV DEDUCT08/07/2020		MLC Navigator Retirement Plan	Payroll deductions	1	74.34	
INV SUPER	08/07/2020	MLC Navigator Retirement Plan	Superannuation contributions	1	108.14	
DD3111.5	08/07/2020	Colonial Select Personnel Super	Superannuation contributions	1		93.90
INV SUPER	08/07/2020	Colonial Select Personnel Super	Superannuation contributions	1	93.90	
DD3111.6	08/07/2020	REST	Superannuation contributions	1		146.10
INV SUPER	08/07/2020	REST	Superannuation contributions	1	146.10	

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	Municipal Bank	329,927.81
<b>TOTAL</b>		<b>329,927.81</b>

**16. CLOSURE OF MEETING**