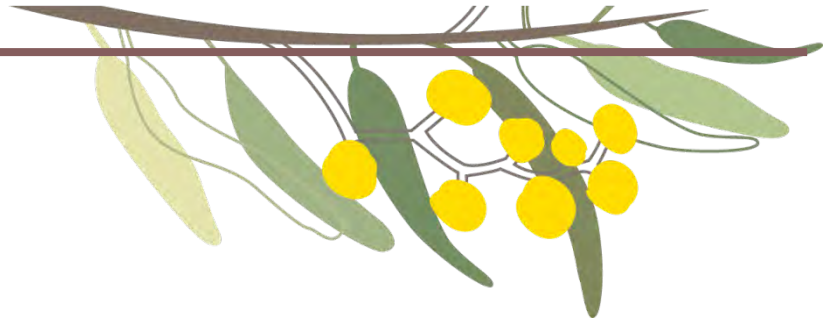




# SHIRE OF WOODANILLING

---



ORDINARY MEETING  
OF COUNCIL  
Minutes  
19 May 2020

## CONTENTS

<b>1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS</b>	<b>2</b>
1.1. <i>DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY</i>	2
<b>2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b>	<b>2</b>
<b>3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b>	<b>2</b>
<b>4. PUBLIC QUESTION TIME</b>	<b>2</b>
<b>5. PETITIONS / DEPUTATIONS / PRESENTATIONS</b>	<b>2</b>
<b>6. APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>2</b>
<b>7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION</b>	<b>2</b>
<b>8. CONFIRMATION OF COUNCIL MEETING MINUTES:</b>	<b>3</b>
8.1. <i>ORDINARY MEETING OF COUNCIL HELD - 17/03/2020</i>	3
8.2. <i>SPECIAL MEETING OF COUNCIL HELD - 30/04/2020</i>	3
<b>9. CONFIRMATION OF OTHER MEETING MINUTES:</b>	<b>3</b>
9.1. <i>AUDIT COMMITTEE</i>	3
<b>10. OFFICER'S REPORTS</b>	<b>3</b>
10.1. <i>NATIONAL REDRESS SCHEME (PARTICIPATION OF WA LOCAL GOVERNMENTS)</i>	3
10.2. <i>REVISION OF OSH POLICY</i>	9
<b>11. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED</b>	<b>10</b>
11.1. <i>COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 01/04/2020 TO 19/05/2020</i>	10
<b>12. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>10</b>
<b>13. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL</b>	<b>10</b>
<b>14. ITEMS FOR DISCUSSION</b>	<b>10</b>
14.1. <i>ITEM FOR DISCUSSION</i>	10
<b>15. INFORMATION ITEMS</b>	<b>10</b>
<i>ADOPTION OF INFORMATION REPORTS</i>	10
15.1. <i>WWLZ INFORMATION REPORT – FOR THE PERIOD – FEB 2020 – MAR 2020</i>	10
15.2. <i>MONTHLY FINANCIAL REPORTS – FOR THE PERIOD 01/04/2020 – 30/04/2020</i>	12
15.3. <i>MONTHLY RATES REPORTS – FOR THE PERIOD ENDING – 30/04/2020</i>	35
15.4. <i>SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD 4/05/2020 – 14/05/2020</i>	36
15.5. <i>CORRESPONDENCE &amp; MINUTES FOR INFORMATION</i>	47
15.6. <i>INFORMATION AND DISCUSSION</i>	47
<b>NEXT MEETING</b>	<b>47</b>
<b>16. CLOSURE OF MEETING</b>	<b>47</b>

*These Minutes of the meeting held 19 May 2020 are confirmed as a true and correct record of proceedings without amendment.  
Confirmed on 16 June 2020 by the Presiding Member, Cr HR Thomson.*

.....  
Cr HR Thomson Presiding Member

16/06/2020

# ORDINARY MEETING OF COUNCIL MINUTES

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting opened at 5.26pm.

### 1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

#### DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

#### Present:

Cr HR Thomson	Shire President	Cr T Brown	
Cr D Douglas	Deputy Shire President	Cr M Trimming	
Cr P Morrell		Stephen Gash	Chief Executive Officer
Cr S Jefferies		Sue Dowson	Deputy CEO

#### Apologies:

Nil

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 4. PUBLIC QUESTION TIME

Nil

## 5. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

## 6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION

Nil

## 8. CONFIRMATION OF COUNCIL MEETING MINUTES:

### 8.1. ORDINARY MEETING OF COUNCIL HELD - 17/03/2020

#### COUNCIL DECISION

Moved Cr Morrell Seconded Cr Douglas

That the Minutes of the Ordinary Meeting of Council held 17 March 2020 be confirmed as a true and correct record of proceedings.

**CARRIED 6/0**

### 8.2. SPECIAL MEETING OF COUNCIL HELD - 30/04/2020

#### COUNCIL DECISION 8.2 CONFIRMATION OF SPECIAL CONCIL MEETING HELD 30/04/2020

Moved Cr Morrell seconded Cr Douglas

That the Minutes of the Ordinary Meeting of Council held 30 April 2020 be confirmed as a true and correct record of proceedings.

**CARRIED 6/0**

## 9. CONFIRMATION OF OTHER MEETING MINUTES:

### 9.1. AUDIT COMMITTEE

#### COUNCIL DECISION 9.1 CONFIRMATION OF AUDIT COMMITTEE MINUTES

Moved Cr Morrell seconded Cr Douglas

That the Minutes of the Audit Committee Meetings held 21<sup>st</sup> and 30<sup>th</sup> April be confirmed as a true and correct record if proceedings.

**CARRIED 6/0**

## 10. OFFICER'S REPORTS

### 10.1.NATIONAL REDRESS SCHEME (PARTICIPATION OF WA LOCAL GOVERNMENTS)

<b>Proponent</b>	Shire of Woodanilling
<b>Owner</b>	Shire of Woodanilling
<b>Location/Address</b>	3316 Robinson Road Woodanilling
<b>Author of Report</b>	Chief Executive Officer Stephen Gash
<b>Date of Meeting</b>	30 <sup>th</sup> April 2020
<b>Previous Reports</b>	CI977
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	ADM0084
<b>Attachments</b>	Local Government Information Paper December 2019 separate attachment

#### **BRIEF SUMMARY**

This item is for the Shire of Woodanilling to:

- Note the background information and the WA Government's decision in relation to the National Redress Scheme;
- Note the key considerations and administrative arrangements for the Shire of Woodanilling to participate in the National Redress Scheme;
- Formally endorse the Shire of Woodanilling's participation as part of the WA Government's declaration in the National Redress Scheme; and
- Grant authority to an appropriate position / officer to execute a service agreement with the State, if a Redress application is received.

#### **BACKGROUND/COMMENT**

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) was established in 2013 to investigate failures of public and private institutions to protect children from sexual abuse. The Royal Commission released three reports throughout the inquiry:

- Working with Children Checks (August 2015);
- Redress and Civil Litigation (September 2015); and
- Criminal Justice (August 2017).

The Royal Commission's Final Report (15 December 2017) incorporated findings and recommendations of the three previous reports and contained a total of 409 recommendations, of which 310 are applicable to the Western Australian Government and the broader WA community.

The implications of the Royal Commission's recommendations are twofold: the first is accountability for historical breaches in the duty of care that occurred before 1 July 2018 within any institution; the second is future-facing, ensuring better child safe approaches are implemented holistically moving forward.

The scope of this report addresses only the historical element of institutional child sexual abuse through the National Redress Scheme.

All levels of Australian society (including the WA local government sector and the Shire of Woodanilling) will be required to consider leading practice approaches to child safeguarding separately in the future.

### **National Redress Scheme**

The Royal Commission's Redress and Civil Litigation (September 2015) Report recommended the establishment of a single National Redress Scheme (the Scheme) to recognise the harm suffered by survivors of institutional child sexual abuse.

The Scheme acknowledges that children were sexually abused, recognises the suffering endured, holds institutions accountable and helps those who have been abused access counselling, psychological services, an apology and a redress payment.

The Scheme commenced on 1 July 2018, will run for 10 years and offers eligible applicants three elements of Redress:

- A direct personal response (apology) from the responsible institution, if requested;
- Funds to access counselling and psychological care; and
- A monetary payment of up to \$150,000.

All State and Territory Governments and many major non-government organisations and church groups have joined the Scheme.

The WA Parliament has passed the legislation for the Government and WA based non-government organisations to participate in the National Redress Scheme.

The Western Australian Government (the State) started participating in the Scheme from 1 January 2019.

Under the National Redress Scheme for Institutional Child Sexual Abuse Act 2018 (Cth), local governments may be considered a State Government institution.<sup>1</sup>

A decision was made at the time of joining the Scheme to exclude WA local governments from the State Government's participation declaration. This was to allow consultation to occur with the sector about the Scheme, and for fuller consideration of how the WA local government sector could best participate.

### **DETAILS**

Following extensive consultation, the State Government (December 2019):

- Noted the consultations undertaken to date with the WA local government sector about the National Redress Scheme;
- Noted the options for WA local government participation in the Scheme;
- Agreed to local governments participating in the Scheme as State Government institutions, with the State Government covering payments to the survivor; and
- Agrees to the Department of Local Government, Sport and Cultural Industries (DLGSC) leading further negotiations with the WA local government sector regarding local government funding costs, other than payments to the survivor

including counselling, legal and administrative costs.

The following will be covered for local governments participating in the Scheme as a State Government institution and part of the State's declaration:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination of requests for information and record keeping in accordance with the State Records Act 2000); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below for further explanation).

State Government financial support for local government participation in the Scheme, as set out, will ensure that Redress is available to as many WA survivors of institutional child sexual abuse as possible.

Individual local governments participating in the Scheme as a State Government institution, with the State will be responsible for:

- Providing the State with the necessary (facilities and services) information to participate in the Scheme;
- Resources and costs associated with gathering their own (internal) information and providing that information (Request for Information) to the State (if they receive a Redress application); and
- Costs associated with the delivery of a DPR (apology), if requested (based on a standard service fee, plus travel and accommodation depending on the survivor's circumstance). The State's decision includes that all requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice, on every occasion.

The WALGA State Council meeting of 4 March 2020:

1. Acknowledged the State Government's decision to include the participation of Local Governments in the National Redress Scheme as part of the State's declaration;
2. Endorsed the negotiation of a Memorandum of Understanding and Template Service Agreement with the State Government, and
3. Endorsed by Flying Minute the Memorandum of Understanding prior to execution, in order to uphold requirements to respond within legislative timeframes.

The State and WALGA will sign a Memorandum of Understanding to reflect the principles of WA local governments participating in the Scheme as State Government institutions and being part of the State's declaration.

State agencies (led by DLGSC), WALGA and Local Government Professionals WA will support all local governments to prepare to participate in the Scheme from 1 July 2020 (or earlier, subject to completing the necessary arrangements).

The State's decision allows for the WA Government's Scheme participation declaration to be amended to include local governments and this report seeks endorsement of the Shire of Woodanilling's participation in the Scheme.

As an independent entity and for absolute clarity, it is essential that the Shire of Woodanilling formally indicates via a decision of Council, the intention to be considered a State Government institution (for the purposes on the National Redress Scheme) and be included in the WA Government's amended participation declaration.

The Shire of Woodanilling will not be included in the State's amended declaration, unless it formally decides to be included. The financial and administrative coverage offered by the State will only be afforded to WA local governments that join the Scheme as a State Government institution, as part of the State's amended declaration.

The option also exists for the Shire of Woodanilling to formally decide not to participate in the Scheme (either individually or as part of the State's declaration).

Should the Shire of Woodanilling formally decide (via a resolution of Council) not to participate with the State or in the Scheme altogether, considerations for the Shire of Woodanilling include:

- Divergence from the Commonwealth, State, WALGA and the broader local government sector's position on the Scheme (noting the Commonwealth's preparedness to name-and-shame non-participating organisations).
- Potential reputational damage at a State, sector and community level.
- Complete removal of the State's coverage of costs and administrative support, with the Shire of Woodanilling having full responsibility and liability for any potential claim.
- Acknowledgement that the only remaining method of redress for a victim and survivor would be through civil litigation, with no upper limit, posing a significant financial risk to the Shire of Woodanilling.

### **Considerations for the Shire of Woodanilling**

Detailed below is a list of considerations for the Shire of Woodanilling to participate in the Scheme:

1. Executing a Service Agreement

All Royal Commission information is confidential, and it is not known if the Shire of Woodanilling will receive a Redress application. A Service Agreement will only be executed if the Shire of Woodanilling item receives a Redress application. Shire of Woodanilling needs to give authority to an appropriate position / officer to execute a service agreement with the State, if a Redress application is received. Timeframes for responding to a Request for Information are 3 weeks for priority applications and 7 weeks for non-priority applications. A priority application timeframe (3 weeks) will be outside most Council meeting cycles and therefore it is necessary to provide the authorisation to execute an agreement in advance.

2. Reporting to Council if / when an application is received

Council will receive a confidential report, notifying when a Redress application has been received. All information in the report will be de-identified but will make Council aware that an application has been received.

3. Application Processing / Staffing and Confidentiality

Administratively the Shire of Woodanilling will determine:

- Which position(s) will be responsible for receiving applications and responding to Requests for Information;
- Support mechanisms for staff members processing Requests for Information.

The appointed person(s) will have a level of seniority in order to understand the magnitude of the undertaking and to manage the potential conflicts of interest and confidentiality requirements.

4. Record Keeping

The State Records Office advised (April 2019) all relevant agencies, including Local Governments, of a 'disposal freeze' initiated under the State Records Act 2000 (the Act) to protect past and current records that may be relevant to actual and alleged incidents of child sexual abuse. The Shire of Woodanilling's record keeping practices as a result, have been modified to ensure the secure protection and retention of relevant records. These records (or part thereof) may be required to be provided to the State's Redress Coordination Unit in relation to a Redress application.

The Redress Coordination Unit (Department of Justice) is the state record holder for Redress and will keep copies of all documentation and RFI responses. Local Governments will be required to keep their own records regarding a Redress application in a confidential and secure manner, and in line with all requirements in The Act.

5. Redress Decisions

The Shire of Woodanilling should note that decisions regarding Redress applicant eligibility and the responsible institution(s), are made by Independent Decision Makers, based on the information received by the applicant and any RFI responses. 108 The State Government and the Shire of Woodanilling do not have any influence on the decision made and there is no right of appeal.

### **STATUTORY IMPLICATIONS**

#### **Theme 3**

## **Governance**

### **OBJECTIVES**

To promote continual improvement that is supported by efficient and effective governance structures and processes.

### **STRATEGIES**

By ensuring legislation is used to effectively enable quality decision making.

### **POLICY / LEGAL IMPLICATIONS**

The Shire of Woodanilling in agreeing to join the Scheme, is required to adhere to legislative requirements set out in the National Redress Scheme for Institutional Child Sexual Abuse Act 2018 (Cth).

Authorisation of an appropriately appointed person to execute a service agreement with the State, if a Redress application is received, will be in accordance with s.9.49A(4) of the Local Government Act 1995

### **FINANCIAL IMPLICATIONS**

The State's decision will cover the following financial costs for local governments:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination or requests for information and
- The State's decision will cover the following financial costs for local governments:
- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination or requests for information and record keeping); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below).

The only financial cost the local government may incur will be the payment of the DPR's, which is on an 'as requested' basis by the survivor. This will be based on the standard service fee of \$3,000 plus travel and accommodation depending on the survivor's circumstances. All requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice.

The State's decision also mitigates a significant financial risk to the local government in terms of waiving rights to future claims. Accepting an offer of redress has the effect of releasing the responsible participating organisation and their officials (other than the abuser/s) from civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme.

This means that the person who receives redress through the Scheme, agrees to not bring or continue any civil claims against the responsible participating organisation in relation to any abuse within the scope of the Scheme.

### **STRATEGIC IMPLICATIONS**

Nil

### **CONSULTATION/COMMUNICATION**

The State, through the Department of Local Government, Sport and Cultural Industries (DLGSC), consulted with the WA local government sector and other key stakeholders on the Royal Commission into Institutional Responses to Child Sexual Abuse (in 2018) and the National Redress Scheme (in 2019).

The consultation throughout 2019 has focused on the National Redress Scheme with the aim of:

- raising awareness about the Scheme;
- identifying whether WA local governments are considering participating in the Scheme;
- identifying how participation may be facilitated; and
- enabling advice to be provided to Government on the longer-term participation of WA local governments.



Between March and May 2019, DLGSC completed consultations that reached 115 out of 137 WA local governments via:

- Webinars to local governments, predominately in regional and remote areas;
- Presentations at 12 WALGA Zone and Local Government Professional WA meetings;
- Responses to email and telephone enquiries from individual local governments.

It was apparent from the consultations local governments were most commonly concerned about the:

- potential cost of Redress payments;
- availability of historical information;
- capacity of local governments to provide a Direct Personal Response (apology) if requested by Redress recipients;
- process and obligations relating to maintaining confidentiality if Redress applications are received, particularly in small local governments;
- lack of insurance coverage of Redress payments by LGIS, meaning local governments would need to self-fund participation and Redress payments.

LGIS published and distributed an update (April 2019) regarding the considerations and (potential) liability position of the WA local government sector in relation to the National Redress Scheme.

The WALGA State Council meeting on 3 July 2019 recommended that:

6. WA local government participation in the State's National Redress Scheme declaration with full financial coverage by the State Government, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019.
7. WALGA continue to promote awareness of the National Redress Scheme and note that local governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.

DLGSC representatives presented at a WALGA hosted webinar on 18 February 2020 and presented at all WALGA Zone meetings in late February 2020.

The State's decision, in particular to cover the costs / payments to the survivor, has taken into account the feedback provided by local governments during the consultation detailed above.

## **RISK MANAGEMENT**

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION AND COUNCIL DECISION – ITEM 10.1**

Moved Cr Douglas seconded Cr Morrell

That Council:

- 1) Notes the consultation undertaken and information provided by the Department of Local Government, Sport and Cultural Industries in regarding the National Redress Scheme and the participation of WA local governments;
- 2) Notes that the Shire of Woodanilling will not be included in the WA Government's amended participation declaration (and afforded the associated financial and administrative coverage), unless the Shire of Woodanilling makes a specific and formal decision to be included;
- 3) Endorses the participation of the Shire of Woodanilling in the National Redress Scheme as a State Government institution and included as part of the State Government's declaration;
- 4) Grants authority to Shire of Woodanilling President and Chief Executive Officer to execute a service agreement with the State, if a Redress application is received;

Notes that a confidential report will be provided if a Redress application is received.

**CARRIED 6/0**

**10.2.REVISION OF OSH POLICY**

<b>Proponent</b>	Shire of Woodanilling
<b>Owner</b>	
<b>Location/Address</b>	3316 Robinson Road Woodanilling WA 6316
<b>Author of Report</b>	Sue Dowson
<b>Date of Meeting</b>	19 <sup>th</sup> May 2020
<b>Previous Reports</b>	Nil
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	14.5.1
<b>Attachments</b>	OSH Policy 47

**BRIEF SUMMARY**

For the Council to consider the recommendation by the DCEO to accept the review and changes of the OSH Policy.

**BACKGROUND**

The OSH Policy requires reviewing on a regular basis. The last review of the Woodanilling OSH Policy was made on the 18<sup>th</sup> February 2014, it is well overdue for reviewing.

**STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 s.2.7 (2) (b)

**POLICY IMPLICATIONS**

As Reviewed

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

**GOALS**

**Short Term**

CS.3 Ensure quality decision making by Council is supported by good policies, procedures and legislation

**CONSULTATION/COMMUNICATION**

Monty Archdale Risk Coordinator LGIS, DCEO

**RISK MANAGEMENT**

**COMMENT**

The Occupational Safety and Health Policy is continually updated to maintain currency. The previous policy was updated in 2017.

**VOTING REQUIREMENTS**

Simple majority

**OFFICER'S RECOMMENDATION AND COUNCIL DECISION – ITEM 10.2**

Moved Cr Douglas seconded Cr Brown

That Council accept the review and changes of the OSH Policy and agree to endorse the updated Policy

**CARRIED 6/0**

## 11. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED

### 11.1. COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 01/04/2020 TO 19/05/2020

Cr Douglas attended Zoom LEMC meetings 7/04/2020, 14/05/2020

## 12. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 13. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL

Nil

## 14. ITEMS FOR DISCUSSION

### 14.1. ITEM FOR DISCUSSION

Council gave guidance on the draft Financial Hardship Policy and draft Procurement Policy requesting the following to be considered in the final versions:

- The financial hardship policy not cease recovery action where the debt or offence is long standing and reasons for non-payment are not linked to hardship.
- Procurement Policy to include regional price preference at the maximum allowable for Woodanilling businesses and then a lesser amount for businesses from neighbouring shires Katanning, Kojonup, Wagin, Dumbleyung, and West Arthur.

## 15. INFORMATION ITEMS

### ADOPTION OF INFORMATION REPORTS

#### RECOMMENDATION – INFORMATION REPORT MAY 2020

Moved Cr Morrell seconded Cr Jefferies

That Council endorses the information contained in the following information reports.

**CARRIED 6/0**

### 15.1. WWLZ INFORMATION REPORT – FOR THE PERIOD – FEB 2020 – MAR 2020

#### GLOSSARY

NLP	- National Landcare Programme
SWCC	- South West Catchments Council
SCNRM	- South Coast Natural Resource Management
GWL	- Gondwana Link
GA	- Greening Australia
EOI	- Expression of Interest

#### MANAGEMENT COMMITTEE MEETING

Last Meeting: 12<sup>th</sup> Feb 2020

Next Meeting: Meetings on hold due to Corona virus, however meeting packs still distributed and conversations will be held around that.

#### LANDCARE COORDINATION FUNDING 2019 / 2020

- SWCC Pollinator Project - \$55,500

- State NRM – Revitalising Reserves in Wagin - \$15,101
- State NRM Community Grant – Wagin Lake Fauna Hotspot & Bird hide - \$19,271
- Kent LCDC – 20MT - \$4,225
- Kent LCDC – Fox Management - \$6766
- State NRM – Increasing community capacity for feral pig management in the WWLZ - \$27,372
- SWCC – Black Cockatoo Nesting Sites - \$5000

## **STRATEGIC PLANNING**

### **CATCHMENT/COMMUNITY DEVELOPMENT**

### **COMPLETED EVENTS**

### **COMING EVENTS**

- Phoebe phascogale events had been booked into term 2 calendar, however unlikely to be occurring at this stage.
- 2 x workshops proposed in feral pig capacity project, unknown if these will take place as originally planned in Spring.

### **CURRENT/ONGOING PROJECTS:**

#### **STATE NRM – REVITALISING RESERVES IN WAGIN - \$15,101**

- Some underspend in this project, approval given to spend on infill for reveg sites. Was planning for school based activity, however this not likely to go ahead now.

#### **SWCC – POLLINATOR PROJECT STAGE 2 \$218,000 (OVER 4 YEARS)**

- Landholders to undertake site prep activity in next few months.
- Seedlings are on order for July planting.

#### **SHIRE OF KENT – 20 MILLION TREES \$4225**

- Second round of monitoring has been completed. Infill had been proposed at this site, however as GA coordinate this activity, they may no longer be able to deliver.

#### **SHIRE OF KENT – FOX CONTROL**

- First round of baits has been delivered and baiting being undertaken.
- Further bait delivery scheduled for later this year. Unknown how this will roll out unless corona virus regulations are relaxed.

#### **STATE NRM – WAGIN LAKE FAUNA HOTSPOT & BIRHDHIDE**

- All works completed

#### **STATE NRM – INCREASING COMMUNITY CAPACITY FOR FERAL PIG MANAGEMENT IN WWLZ \$27,372**

- Begun discussion with landholders and recording locations of pigs
- Some camera traps out to see if any around.
- DPIRD staff have been assisting with ideas and options for workshops proposed, however unknown at this stage if will be going ahead with these.
- Pigs appear to be scarce at this point in time, recorded one group of pigs moving along Arthur River over 2 days then no further signs after heading back north. Expectation is they will return once crops begin to bear grain.

#### **SWCC – BLACK COCAKTOO NESTING SITES REHABILITATION - \$5000**

- Conversations with landholders and community on sightings, locations of black cockatoo species
- Radio interview
- Newspaper article

**APPLICATION SUBMITTED**

**APPLICATIONS UNDERWAY**

- State NRM Small Grant  
Further works at Wagin Lake – boardwalk for bird hide when lake is full
- State NRM Large Grant  
Devolved grant for fencing and revegetation – focus on ecosystem function lack due to land clearing.
- State NRM Large Grant  
Applying for regenerative agriculture project using grazing management strategies to improve sustainability.

**15.2.MONTHLY FINANCIAL REPORTS – FOR THE PERIOD 01/04/2020 – 30/04/2020**

**SHIRE OF WOODANILLING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 April 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Monthly Summary Information	2
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Note 1 Statement of Financial Activity Information	8
Note 2 Cash and Financial Assets	9
Note 3 Receivables	10
Note 4 Other assets	11
Note 5 Payables	12
Note 6 Rate Revenue	13
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16
Note 9 Cash Reserves	17
Note 10 Other Liabilities	18
Note 11 Operating grants and contributions	19
Note 12 Non operating grants and contributions	20
Note 13 Budget Amendments	21
Note 14 Variance	22

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2020**

**SUMMARY INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 11 May 2020

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

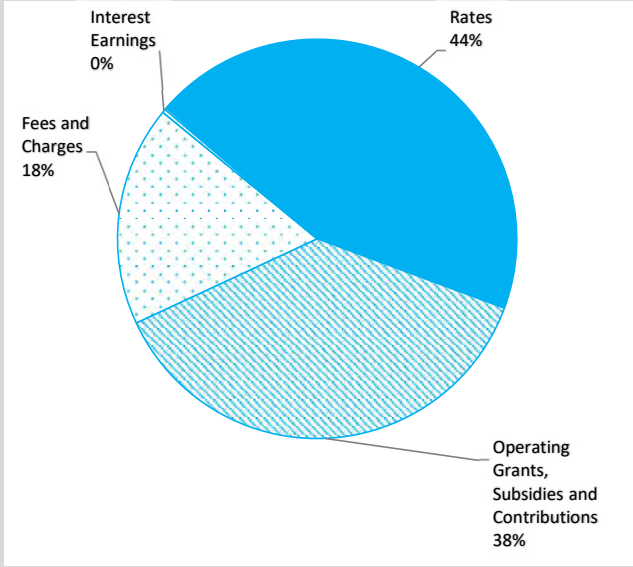
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

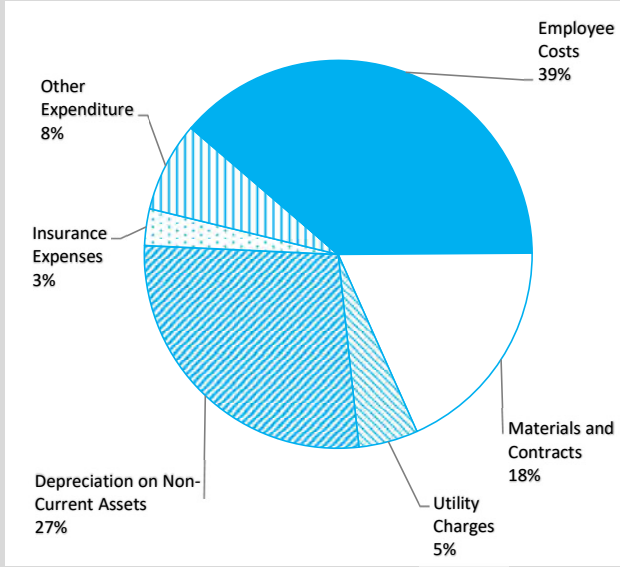
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2020**

**SUMMARY INFORMATION - GRAPHS**

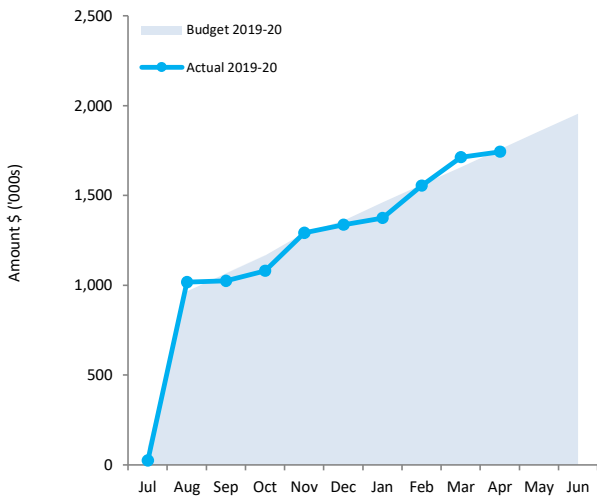
**OPERATING REVENUE**



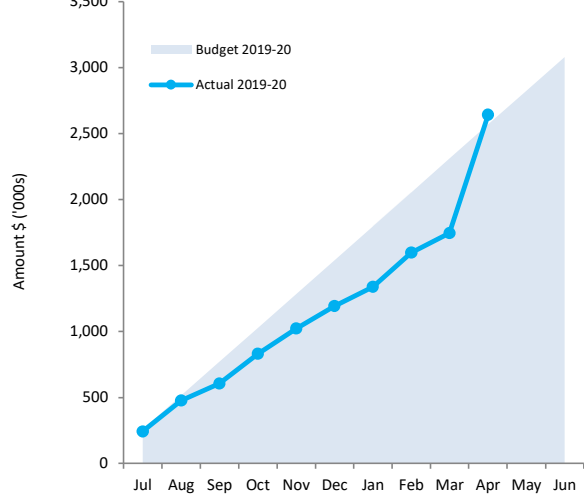
**OPERATING EXPENSES**



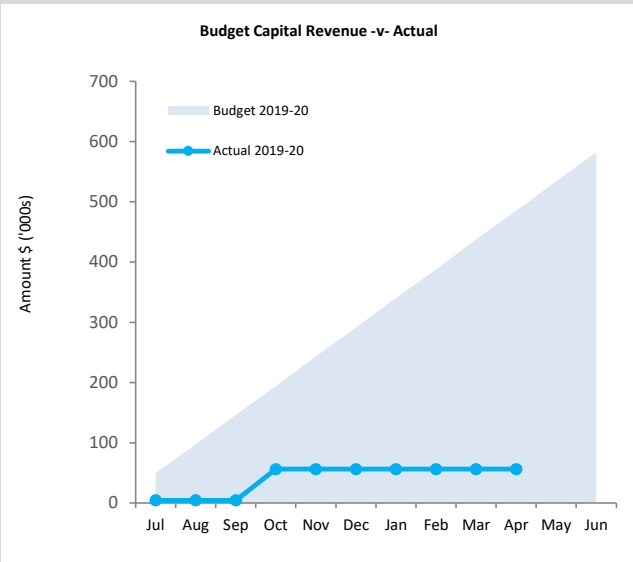
**Budget Operating Revenues -v- Actual**



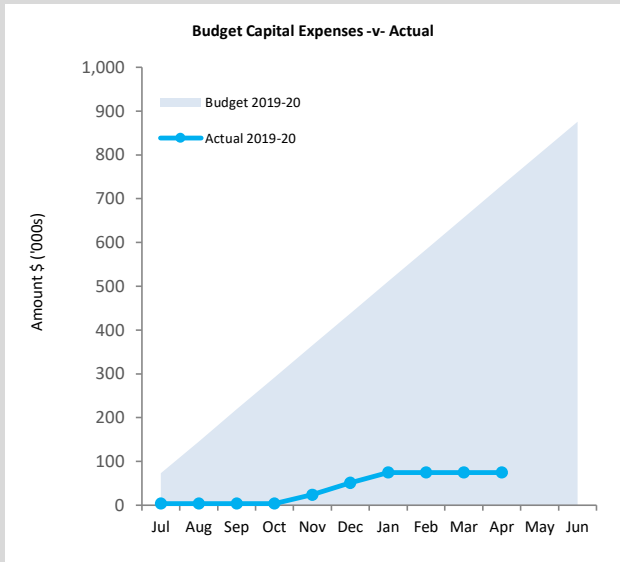
**Budget Operating Expenses -v-YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



**KEY TERMS AND DESCRIPTIONS**

**FOR THE PERIOD ENDED 30 APRIL 2020**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	
Members of Council Administration	Members of Council, civic reception, functions, public relations, electoral requirements and administration.
<b>GENERAL PURPOSE FUNDING</b>	
Rates General Purpose Revenue	Rates, general purpose government grants, interest on investments.
<b>LAW, ORDER, PUBLIC SAFETY</b>	
Fire Prevention Animal Control Other	Supervision of various by-laws, fire prevention and animal control.
<b>HEALTH</b>	
Preventative Services Community Health Other	Food control, meat inspection, water testing and health inspection services.
<b>EDUCATION AND WELFARE</b>	
Disability Access & Inclusion Care of Senior Citizens	Well aged housing and services for youth and aged.
<b>HOUSING</b>	
Staff Housing	Provision and maintenance of staff housing.
<b>COMMUNITY AMENITIES</b>	
Sanitation Stormwater Drainage Town Planning Protection of Environment Other	Refuse site, cemetery and public conveniences.
<b>RECREATION AND CULTURE</b>	
Public Halls Swimming areas Libraries Other	Maintenance of halls, parks, gardens and ovals. Library and heritage.
<b>TRANSPORT</b>	
Road Construction Road Maintenance Road Plant Purchases Transport Licensing Agency	Road construction and maintenance, footpaths and traffic signs.
<b>ECONOMIC SERVICES</b>	
Rural Services Tourism Building Control Other	Area promotion, pest control, building control.
<b>OTHER PROPERTY AND SERVICES</b>	
Private Works Public Works Overheads Plant Operation Costs Stock control Salaries and Wages	Private works, public works overheads and plant operation.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	215,572	215,572	<b>215,572</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		8,200	6,810	<b>794</b>	(6,016)	(88.34%)	
General purpose funding - general rates	6	768,499	768,499	<b>771,494</b>	2,995	0.39%	
General purpose funding - other		447,467	372,840	<b>300,911</b>	(71,929)	(19.29%)	▼
Law, order and public safety		93,129	77,570	<b>79,486</b>	1,916	2.47%	
Health		750	610	<b>651</b>	41	6.72%	
Education and welfare		113,500	94,570	<b>85,834</b>	(8,736)	(9.24%)	
Housing		16,800	14,000	<b>11,844</b>	(2,156)	(15.40%)	
Community amenities		36,850	30,700	<b>35,420</b>	4,720	15.37%	
Recreation and culture		2,250	1,860	<b>1,431</b>	(429)	(23.06%)	
Transport		373,853	198,952	<b>339,224</b>	140,272	70.51%	▲
Economic services		79,150	65,940	<b>37,880</b>	(28,060)	(42.55%)	▼
Other property and services		105,675	52,210	<b>77,972</b>	25,762	49.34%	▲
		<b>2,046,123</b>	<b>1,684,561</b>	<b>1,742,941</b>	58,380		
<b>Expenditure from operating activities</b>							
Governance		(229,142)	(190,130)	<b>(129,806)</b>	60,324	31.73%	▲
General purpose funding		(16,086)	(13,390)	<b>(15,895)</b>	(2,505)	(18.71%)	
Law, order and public safety		(172,861)	(141,290)	<b>(143,928)</b>	(2,638)	(1.87%)	
Health		(38,737)	(28,830)	<b>(33,700)</b>	(4,870)	(16.89%)	
Education and welfare		(44,434)	(37,000)	<b>(37,412)</b>	(412)	(1.11%)	
Housing		(62,010)	(51,530)	<b>(74,931)</b>	(23,401)	(45.41%)	▼
Community amenities		(134,226)	(111,730)	<b>(114,560)</b>	(2,830)	(2.53%)	
Recreation and culture		(147,746)	(122,940)	<b>(201,624)</b>	(78,684)	(64.00%)	▼
Transport		(2,023,267)	(1,721,265)	<b>(1,497,553)</b>	223,712	13.00%	▲
Economic services		(110,232)	(91,840)	<b>(119,698)</b>	(27,858)	(30.33%)	▼
Other property and services		1,629	37,330	<b>(272,435)</b>	(309,765)	829.80%	
		<b>(2,977,112)</b>	<b>(2,472,615)</b>	<b>(2,641,542)</b>	(168,927)		
Non-cash amounts excluded from operating activities	1(a)	979,212	816,065	<b>726,832</b>	(89,233)	(10.93%)	▼
<b>Amount attributable to operating activities</b>		<b>48,223</b>	<b>28,011</b>	<b>(171,769)</b>	(199,780)		▼
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	608,884	507,390	<b>56,187</b>	(451,203)	(88.93%)	▼
Proceeds from disposal of assets	7	16,000	16,000	<b>13,182</b>	(2,818)	(17.61%)	
Purchase of property, plant and equipment	8	(876,214)	(730,179)	<b>(88,144)</b>	642,035	87.93%	▲
<b>Amount attributable to investing activities</b>		<b>(251,330)</b>	<b>(206,789)</b>	<b>(18,775)</b>	188,014		▲
<b>Financing Activities</b>							
Transfer to reserves	9	(18)	(18)	<b>(71)</b>	(53)	(294.44%)	
<b>Amount attributable to financing activities</b>		<b>(18)</b>	<b>(18)</b>	<b>(71)</b>	(53)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>12,447</b>	<b>36,776</b>	<b>24,957</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS**

**FOR THE PERIOD ENDED 30 APRIL 2020**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**GRANT REVENUE**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**EXPENSES**

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**BY NATURE OR TYPE**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	215,572	215,572	<b>215,572</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	768,499	768,499	<b>771,494</b>	2,995	0.39%	
Operating grants, subsidies and contributions	11	664,730	553,912	<b>652,158</b>	98,246	17.74%	▲
Fees and charges		426,473	355,280	<b>311,315</b>	(43,965)	(12.37%)	▼
Interest earnings		7,664	6,360	<b>5,004</b>	(1,356)	(21.32%)	
Other revenue		178,757	510	<b>2,970</b>	2,460	482.35%	
		<b>2,046,123</b>	<b>1,684,561</b>	<b>1,742,941</b>	58,380		
<b>Expenditure from operating activities</b>							
Employee costs		(1,063,766)	(880,190)	<b>(1,017,538)</b>	(137,348)	(15.60%)	▼
Materials and contracts		(522,218)	(434,000)	<b>(486,930)</b>	(52,930)	(12.20%)	▼
Utility charges		(102,373)	(85,210)	<b>(130,851)</b>	(45,641)	(53.56%)	▼
Depreciation on non-current assets		(978,337)	(815,190)	<b>(724,213)</b>	90,977	11.16%	▲
Insurance expenses		(96,747)	(80,570)	<b>(81,178)</b>	(608)	(0.75%)	
Other expenditure		(212,796)	(176,580)	<b>(198,213)</b>	(21,633)	(12.25%)	▼
Loss on disposal of assets	7	(875)	(875)	<b>(2,619)</b>	(1,744)	(199.31%)	
		<b>(2,977,112)</b>	<b>(2,472,615)</b>	<b>(2,641,542)</b>	(168,927)		
Non-cash amounts excluded from operating activities	1(a)	979,212	816,065	<b>726,832</b>	(89,233)	(10.93%)	▼
<b>Amount attributable to operating activities</b>		<b>48,223</b>	<b>28,011</b>	<b>(171,769)</b>	(199,780)		▼
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	608,884	507,390	<b>56,187</b>	(451,203)	(88.93%)	▼
Proceeds from disposal of assets	7	16,000	16,000	<b>13,182</b>	(2,818)	(17.61%)	
Payments for property, plant and equipment	8	(876,214)	(730,179)	<b>(88,144)</b>	642,035	(87.93%)	▲
<b>Amount attributable to investing activities</b>		<b>(251,330)</b>	<b>(206,789)</b>	<b>(18,775)</b>	188,014		▲
<b>Financing Activities</b>							
Transfer to reserves	9	(18)	(18)	<b>(71)</b>	(53)	(294.44%)	
<b>Amount attributable to financing activities</b>		<b>(18)</b>	<b>(18)</b>	<b>(71)</b>	(53)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>12,447</b>	<b>36,776</b>	<b>24,957</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
<b>Non-cash items excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Add: Loss on asset disposals	7	875	875	2,619
Add: Depreciation on assets		978,337	815,190	724,213
<b>Total non-cash items excluded from operating activities</b>		<b>979,212</b>	<b>816,065</b>	<b>726,832</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2019	This Year Opening 1 July 2019	This Time Last Year 30 April 2019	Year to Date 30 April 2020
<b>Adjustments to net current assets</b>					
Less: Reserves - restricted cash	9	(628,198)	(628,198)	(520,880)	(628,269)
<b>Total adjustments to net current assets</b>		<b>(628,198)</b>	<b>(628,198)</b>	<b>(520,880)</b>	<b>(628,269)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>					
Cash and cash equivalents	2	1,151,176	1,151,176	901,852	882,790
Rates receivables	3	52,210	52,210	55,185	70,675
Receivables	3	61,396	61,396	39,884	65,536
Other current assets	4	18,904	18,904	16,210	18,904
<b>Less: Current liabilities</b>					
Payables	5	(218,467)	(218,467)	(83,002)	(99,716)
Contract liabilities	10	0	(79,400)	0	(145,290)
Provisions	10	(142,049)	(142,049)	(141,627)	(139,673)
<b>Less: Total adjustments to net current assets</b>	<b>1(b)</b>	<b>(628,198)</b>	<b>(628,198)</b>	<b>(520,880)</b>	<b>(628,269)</b>
<b>Closing funding surplus / (deficit)</b>		<b>294,972</b>	<b>215,572</b>	<b>267,622</b>	<b>24,957</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Municipal - Cash at bank	Cash and cash equivalents	210,384	628,269	838,653	0	NAB	Variable	Nil
Cash on hand - floats and petty cash	Cash and cash equivalents	450	0	450	0	Cash on Hand	Nil	Nil
Reserve - cash at bank	Cash and cash equivalents	1,381	0	1,381	0	NAB	Variable	Nil
Trust - cash at bank	Cash and cash equivalents	0	42,306	42,306	0	NAB	Nil	Nil
<b>Total</b>		<b>212,215</b>	<b>670,575</b>	<b>882,790</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		212,215	670,575	882,790	0			
		<b>212,215</b>	<b>670,575</b>	<b>882,790</b>	<b>0</b>			

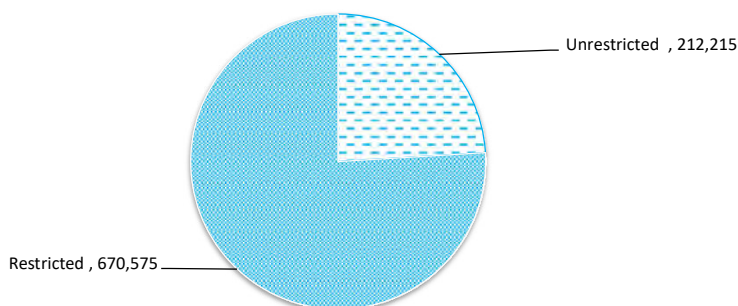
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
<b>\$882,790</b>	<b>\$212,215</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

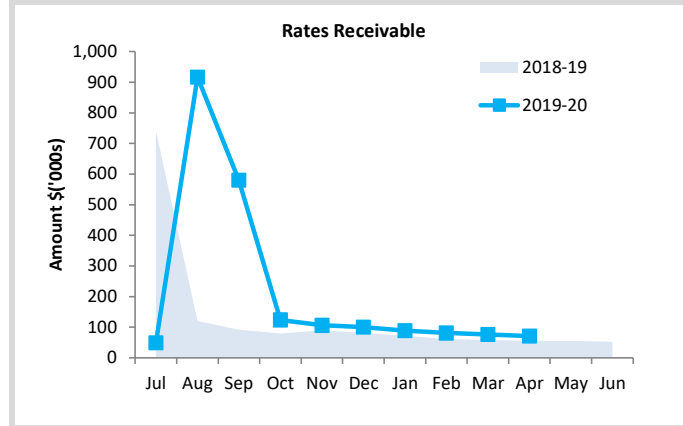
Rates receivable	30 June 2019	30 Apr 20
	\$	\$
Opening arrears previous years	40,855	52,210
Levied this year	736,579	771,494
Less - collections to date	(725,224)	(753,029)
Equals current outstanding	<b>52,210</b>	<b>70,675</b>
<b>Net rates collectable</b>	<b>52,210</b>	<b>70,675</b>
% Collected	93.3%	91.4%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(123)	8,957	6,929	5,733	42,990	64,486
Percentage	(0.2%)	13.9%	10.7%	8.9%	66.7%	
<b>Balance per trial balance</b>						
Sundry receivable						64,486
Accrued income/payments in advance						1,050
<b>Total receivables general outstanding</b>						<b>65,536</b>

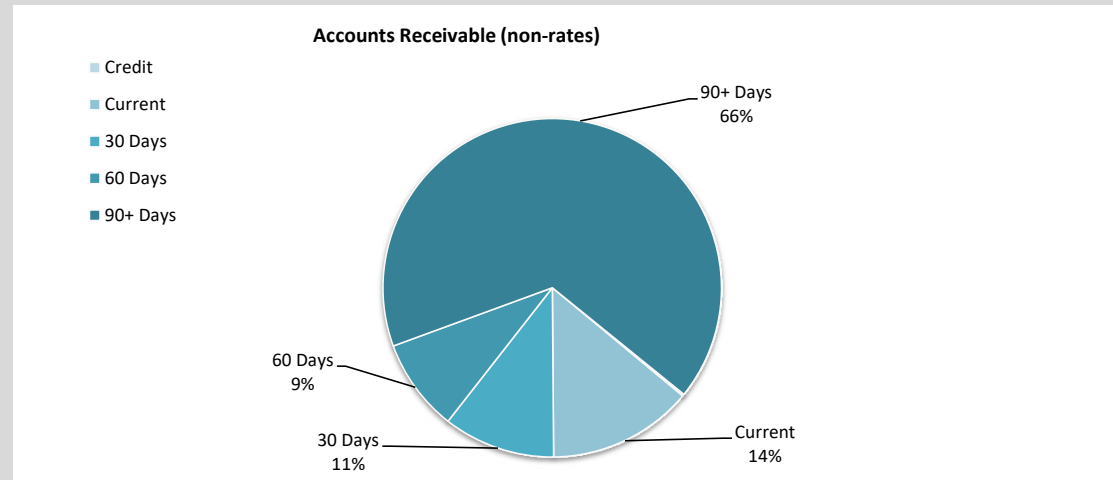
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Collected</b>	<b>Rates Due</b>
<b>91.4%</b>	<b>\$70,675</b>



<b>Debtors Due</b>
<b>\$65,536</b>
<b>Over 30 Days</b>
<b>86%</b>
<b>Over 90 Days</b>
<b>66.7%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 APRIL 2020**

**OPERATING ACTIVITIES**  
**NOTE 4**  
**OTHER CURRENT ASSETS**

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 30 April 2020
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel, oil and materials on hand	18,904	0	0	18,904
<b>Total other current assets</b>	<b>18,904</b>			<b>18,904</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

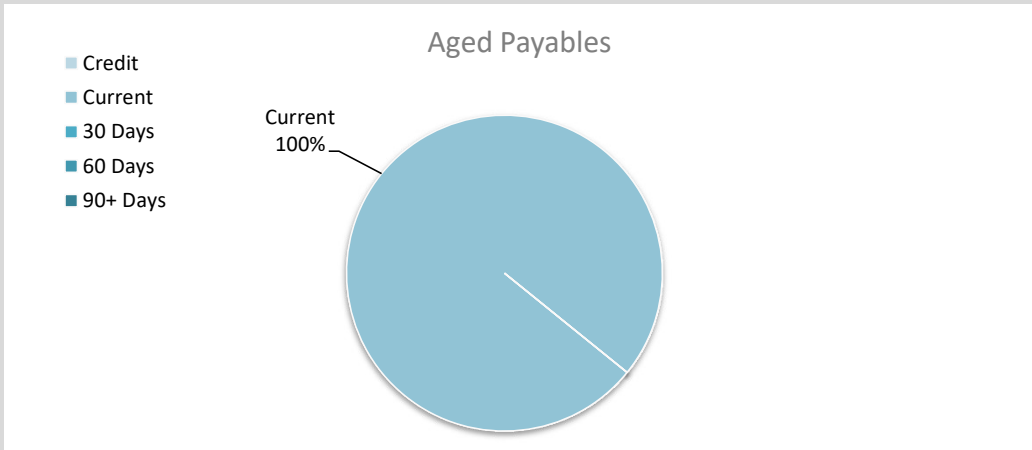
**OPERATING ACTIVITIES  
NOTE 5  
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	41,211	0	0	0	41,211
Percentage	0%	100%	0%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						41,211
Accrued salaries and wages						5,785
Accrued Expenses						10,584
Bonds & deposits - Trust						42,136
<b>Total payables general outstanding</b>						<b>99,716</b>

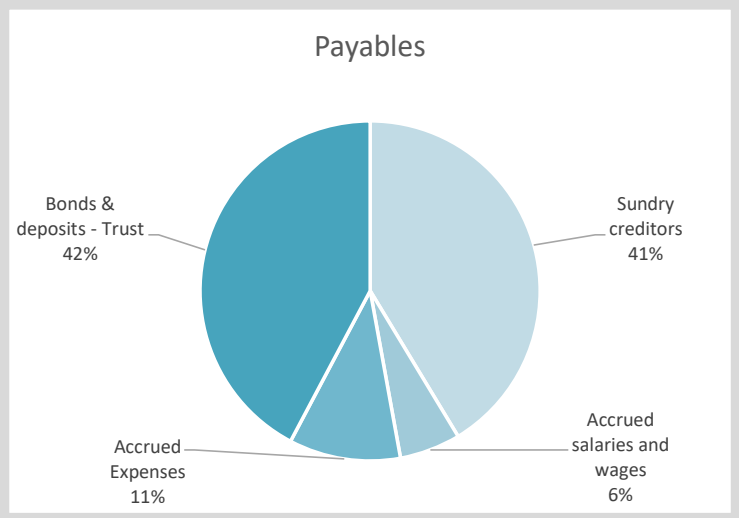
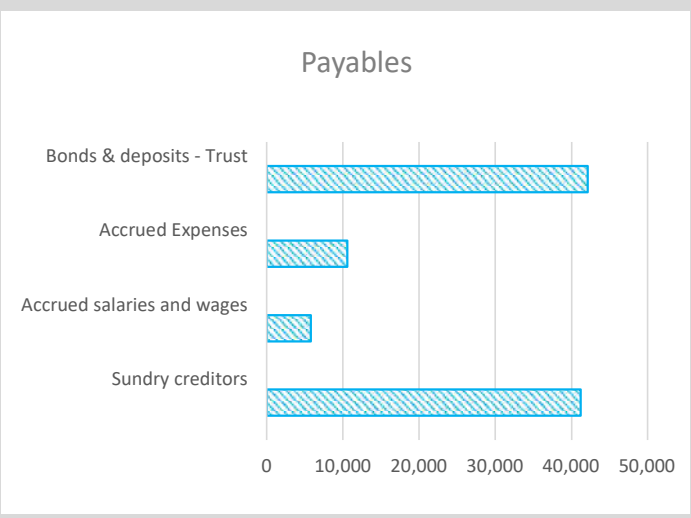
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



<b>Creditors Due</b>
<b>\$99,716</b>
<b>Over 30 Days</b>
<b>0%</b>
<b>Over 90 Days</b>
<b>0%</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE**

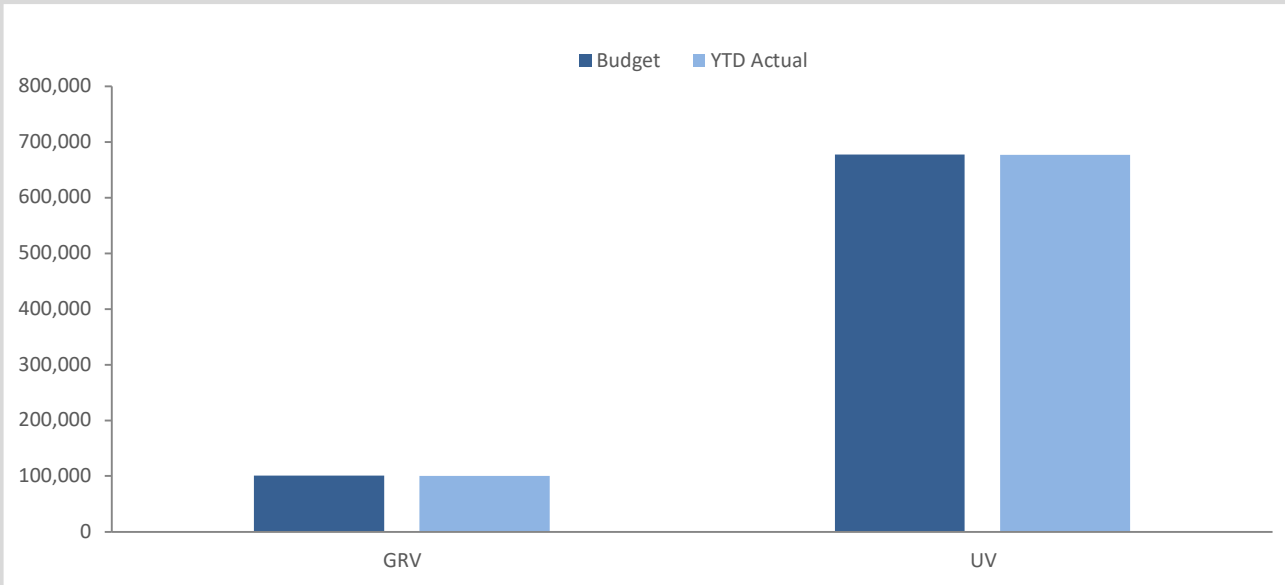
General rate revenue	Amended Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV	0.114403	99	879,552	100,623	0	0	100,623	100,766	(292)	0	100,474
<b>Unimproved value</b>											
UV	0.005787	196	117,131,000	677,837	0	0	677,837	677,716	(334)	0	677,382
<b>Sub-Total</b>		<b>295</b>	<b>118,010,552</b>	<b>778,460</b>	<b>0</b>	<b>0</b>	<b>778,460</b>	<b>778,482</b>	<b>(626)</b>	<b>0</b>	<b>777,856</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV	390	66	99,595	25,740	0	0	25,740	25,740	0	0	25,740
<b>Unimproved value</b>											
UV	390	18	699,770	7,020	0	0	7,020	7,410	0	0	7,410
<b>Sub-total</b>		<b>84</b>	<b>799,365</b>	<b>32,760</b>	<b>0</b>	<b>0</b>	<b>32,760</b>	<b>33,150</b>	<b>0</b>	<b>0</b>	<b>33,150</b>
Discount							(36,742)				(39,512)
Concession							(7,425)				0
<b>Amount from general rates</b>							<b>767,053</b>				<b>771,494</b>
Ex-gratia rates							1,446				0
<b>Total general rates</b>							<b>768,499</b>				<b>771,494</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

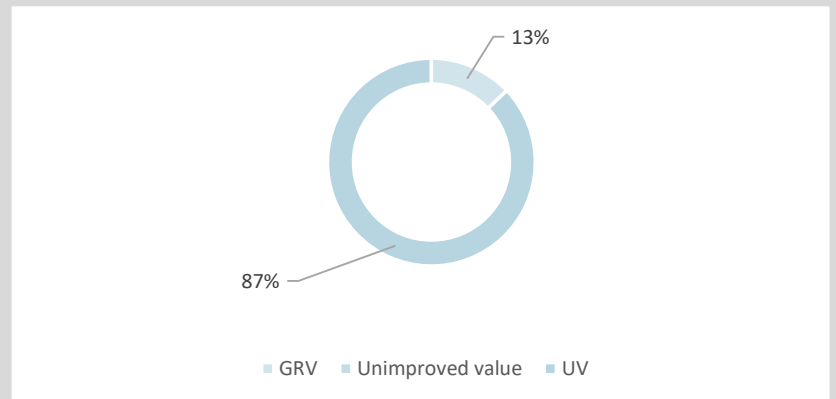
**OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE**

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates		
Budget	YTD Actual	%
<b>\$767,053</b>	<b>\$771,494</b>	<b>100.58%</b>

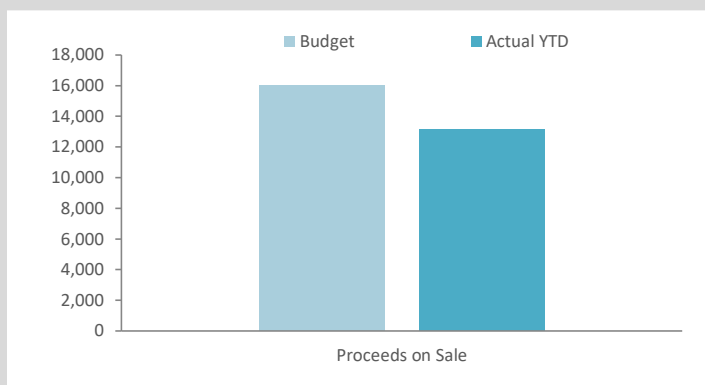


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	DCEO Vehicle - WO011	16,875	16,000	0	(875)	15,801	13,182	0	(2,619)
		<b>16,875</b>	<b>16,000</b>	<b>0</b>	<b>(875)</b>	<b>15,801</b>	<b>13,182</b>	<b>0</b>	<b>(2,619)</b>

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
<b>\$16,000</b>	<b>\$13,182</b>	<b>82%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

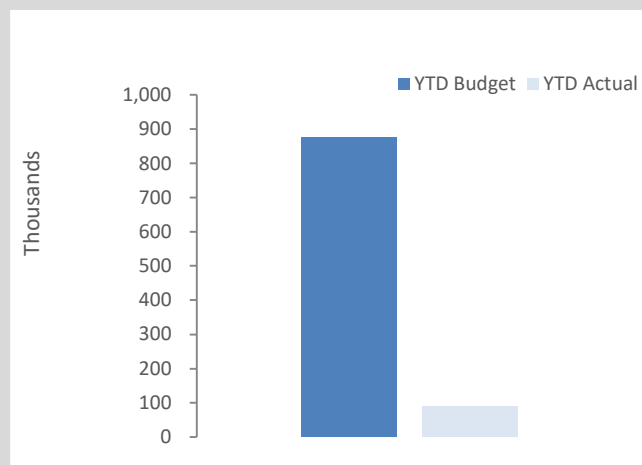
**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	10,000	8,333	0	(8,333)
Furniture & Equipment	14,966	12,472	0	(12,472)
Plant & Equipment	56,500	47,083	84,508	37,425
Roads	768,873	640,728	3,636	(637,092)
Footpaths	20,814	17,345	0	(17,345)
Drainage	5,061	4,218	0	(4,218)
<b>Capital Expenditure Totals</b>	<b>876,214</b>	<b>730,179</b>	<b>88,144</b>	<b>(642,035)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	608,884	507,390	56,187	(451,203)
Other (disposals & C/Fwd)	16,000	16,000	13,182	(2,818)
Contribution - operations	251,330	206,789	18,775	(188,014)
<b>Capital funding total</b>	<b>876,214</b>	<b>730,179</b>	<b>88,144</b>	<b>(642,035)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$876,214</b>	<b>\$88,144</b>	<b>10%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$608,884</b>	<b>\$56,187</b>	<b>9%</b>

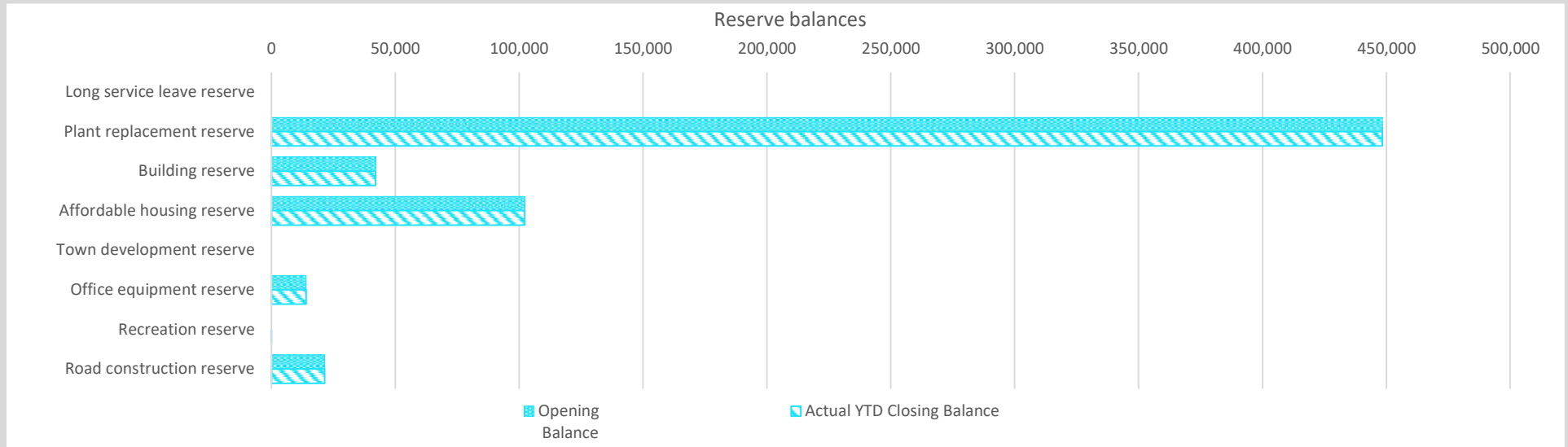
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	0	0	0	0	0	0	0	0	0
Plant replacement reserve	448,377	0	50	18	0	0	0	448,395	448,427
Building reserve	42,036	0	5	0	0	0	0	42,036	42,041
Affordable housing reserve	102,174	0	12	0	0	0	0	102,174	102,186
Town development reserve	0	0	0	0	0	0	0	0	0
Office equipment reserve	14,012	0	2	0	0	0	0	14,012	14,014
Recreation reserve	0	0	2	0	0	0	0	0	2
Road construction reserve	21,599	0	0	0	0	0	0	21,599	21,599
	<b>628,198</b>	<b>0</b>	<b>71</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>628,216</b>	<b>628,269</b>

**KEY INFORMATION**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**OPERATING ACTIVITIES  
NOTE 10  
OTHER CURRENT LIABILITIES**

<b>Other current liabilities</b>	<b>Note</b>	<b>Opening Balance 1 July 2019</b>	<b>Liability Increase</b>	<b>Liability Reduction</b>	<b>Closing Balance 30 April 2020</b>
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	11	33,000	0	(24,603)	8,397
- non-operating	12	46,400	94,129	(3,636)	136,893
<b>Total unspent grants, contributions and reimbursements</b>		<b>79,400</b>	<b>94,129</b>	<b>(28,239)</b>	<b>145,290</b>
<b>Provisions</b>					
Annual leave		82,574	0	0	82,574
Long service leave		59,475	0	(2,376)	57,099
<b>Total Provisions</b>		<b>142,049</b>	<b>0</b>	<b>(2,376)</b>	<b>139,673</b>
<b>Total other current assets</b>		<b>221,449</b>			<b>284,963</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 11**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Amended Budget	YTD	YTD Revenue
	1 Jul 2019	in Liability	Reduction (As revenue)	30 Apr 2020	Liability 30 Apr 2020	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission Grant - General	0	0	0	0	0	264,199	220,160	185,984
Grants Commission Grant - Roads	0	0	0	0	0	172,087	143,400	108,799
<b>Law, order, public safety</b>								
ESL Grant	0	0	0	0	0	31,279	26,060	31,280
Income Relating to Fire Prevention	0	0	0	0	0	3,777	3,140	0
<b>Transport</b>								
Grant - RRG Direct	0	0	0	0	0	74,850	62,370	74,850
WANDRRA Storm Damage Feb 2017-AGRN743	0	0	0	0	0	74,003	61,669	134,004
<b>Other property and services</b>								
Regional Traineeship Grant 2019 - Funding Rour	33,000	0	(24,603)	8,397	8,397	33,000	27,500	24,603
	<b>33,000</b>	<b>0</b>	<b>(24,603)</b>	<b>8,397</b>	<b>8,397</b>	<b>653,195</b>	<b>544,299</b>	<b>559,520</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Reimbursements	0	0	0	0	0	0	0	5
Reimbursements - Administration	0	0	0	0	0	0	0	515
<b>Education and welfare</b>								
Income Relating to Well Aged Housing	0	0	0	0	0	0	0	42,740
<b>Housing</b>								
Staff Housing Reimbursements - Utilities	0	0	0	0	0	0	0	261
<b>Other property and services</b>								
FBT Reimbursements - Public Works Overheads	0	0	0	0	0	0	0	1,320
Workers Compensation Reimbursements	0	0	0	0	0	4,911	4,093	4,912
Income relating to Occ Safety & Health	0	0	0	0	0	6,624	5,520	6,624
Diesel Fuel Rebate	0	0	0	0	0	0	0	14,370
Insurance Refunds on Motor Vehicle Claims	0	0	0	0	0	0	0	21,891
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,535</b>	<b>9,613</b>	<b>92,638</b>
<b>TOTALS</b>	<b>33,000</b>	<b>0</b>	<b>(24,603)</b>	<b>8,397</b>	<b>8,397</b>	<b>664,730</b>	<b>553,912</b>	<b>652,158</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 12**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2020	Current Liability 30 Apr 2020
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Recreation and culture</b>					
Income Relating to Queerearrup Lake	0	0	0	0	0
<b>Transport</b>					
Grant - RRG Project	46,400	62,129	(3,636)	104,893	104,893
Grant - Roads to Recovery	0	32,000	0	32,000	32,000
	<b>46,400</b>	<b>94,129</b>	<b>(3,636)</b>	<b>136,893</b>	<b>136,893</b>

Non operating grants, subsidies and contributions revenue		
Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
52,551	43,790	52,551
360,333	300,270	3,636
196,000	163,330	0
<b>608,884</b>	<b>507,390</b>	<b>56,187</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening surplus	0	0	(864,595)	0
	Difference between adopted surplus estimate and actual based on 18/19 reserve transfers		Opening Surplus(Deficit)	0	627,318	0	(237,277)
122230	Road Direct Grant		Operating Revenue	0	32,748	0	(204,529)
122290	WANDRRA Claim		Operating Revenue	0	74,003	0	(130,526)
51200	Income relating to fire management		Operating Revenue	0	53,000	0	(77,526)
135210	Income relating to standpipes		Operating Revenue	0	15,000	0	(62,526)
125210	Transport Licensing Clearing Account		Operating Revenue	0	0	(100,000)	(162,526)
91230	Income 13 Cardigan St		Operating Revenue	0	0	(2,500)	(165,026)
143220	Income relating to OSH		Operating Revenue	0	6,624	0	(158,402)
104200	Town Planning Fees		Operating Revenue	0	4,000	0	(154,402)
111200	Lake Queerearrup Grant		Capital Revenue	0	52,551	0	(101,851)
51210	ESL Grant		Operating Revenue	0	5,219	0	(96,632)
143210	Workers Compensation Reimbursement		Operating Revenue	0	4,911	0	(91,721)
31220	Interest on Muni Fund		Operating Revenue	0	0	(1,000)	(92,721)
122030	WANDRRA Consultant Exp		Operating Expenses	0	48,000	0	(44,721)
143020	Public Holidays, LSL, Annual Leave		Operating Expenses	0	0	(39,000)	(83,721)
51040	Expenses relating to fire fighting		Operating Expenses	0	0	(13,332)	(97,053)
144010	Fuels and Oils		Operating Expenses	0	44,000	0	(53,053)
144020	Tyres		Operating Expenses	0	12,000	0	(41,053)
125210	Transport Licensing Clearing Acct Expenses		Operating Expenses	0	107,500	0	66,447
136010	Expenses Relating to Standpipes		Operating Expenses	0	0	(60,000)	6,447
122040	Expenses relating to Shire Depot		Operating Expenses	0	0	(14,000)	(7,553)
122030	Engineering Consultants		Operating Expenses	0	20,000	0	12,447
				<b>0</b>	<b>1,106,874</b>	<b>(1,094,427)</b>	<b>12,447</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
General purpose funding - other	(71,929)	(19.29%)	▼	
Transport	140,272	70.51%	▲	
Economic services	(28,060)	(42.55%)	▼	
Other property and services	25,762	49.34%	▲	
<b>Expenditure from operating activities</b>				
Governance	60,324	31.73%	▲	
Housing	(23,401)	(45.41%)	▼	
Recreation and culture	(78,684)	(64.00%)	▼	
Transport	223,712	13.00%	▲	
Economic services	(27,858)	(30.33%)	▼	
<b>Investing activities</b>				
Non-operating grants, subsidies and contributions	(451,203)	(88.93%)	▼	
Capital acquisitions	642,035	87.93%	▲	

**15.3.MONTHLY RATES REPORTS – FOR THE PERIOD ENDING – 30/04/2020**

<b>OUTSTANDING RATES</b>	<b>30/04/2020</b>
<b>Description</b>	<b>Balance</b>
Rates	\$ 43,290.20
Legal charges	\$ 871.60
Penalty charges	\$ 9,232.06
Other Charges	\$ -
Instalment admin Fee	\$ 115.03
Instalment interest	\$ 62.50
Fire breaks	\$ 1,619.00
ESL Penalty	\$ 564.70
<b>Sub total</b>	<b>\$ 55,755.09</b>
Rubbish removal	\$ 6,577.49
<b>Sub total</b>	<b>\$ 6,577.49</b>
ESL	\$ 4,559.50
<b>Sub total</b>	<b>\$ 4,559.50</b>
Rates paid in advance	-\$ 10,623.93
<b>Sub total</b>	<b>-\$ 10,623.93</b>
<b>Grand total</b>	<b>\$ 56,268.15</b>

**LEGAL ACTION AGAINST RATEPAYERS IN PROGRESS**

*Legal Action deemed exempt from Covid 19 considerations due to the nature of the dealings associated with the debts.*

<b>A69 – 19313 ALBANY HIGHWAY, BEAUFORT RIVER - \$4841.52</b>		
<b>DATE</b>	<b>FILE</b>	<b>ACTION</b>
09/04/2020	LA45	Advice from McLeods Lawyers to continue Legal Action
20/04/2020	LA46	Letter of Demand
30/04/2020	LA44	General Procedure claim
07/05/2020	LA43	Completed affidavit
08/05/2020	LA42	Returned Letter of demand

<b>A281 - 12 VENN ROAD, WOODANILLING - \$9120.82</b>		
<b>DATE</b>	<b>FILE</b>	<b>ACTION</b>
30/10/2019	RA465	Letter received from ratepayer to surrender property
20/11/2019	RA469	Notes on Legal action to date sent to McLeod’s Lawyers – Request to take on case to recover rates
25/11/2019	LA35	Skip Trace on Land Owners
25/11/2019	LA34	Certificate of title displaying Land Owners
03/12/2019	LA37	Skip trace could not locate one owner
09/04/2020	RA486	Estimated value of Land request

**SUNDRY DEBTORS OUTSTANDING 90 DAYS OR GREATER**

<b>CLIENT #</b>	<b>DETAILS</b>	<b>AMOUNT</b>
504	Funding	\$5400.00
20384	Block Slashing fees	\$786.39
79	WANDRA Funding	\$22570.11
133	Standpipe Water	\$9.45
114	WANDRAA standpipe Water (currently been recouped through final claim submitted to main roads)	\$12757.85
9	Block Slashing as per firebreak notice	\$172.90
57	Planning Fee	\$939.68
76	Standpipe Water	\$1.05
135	Block Slashing	\$350.00
36	Standpipe Water	\$2.80
	Under and overs	\$0.00
	<b>Total</b>	<b>\$42990.23</b>

**TOTAL SUNDRY DEBTORS OUTSTANDING**

<b>30 DAYS AND LESS</b>	<b>60 DAYS</b>	<b>90 DAYS OR GREATER</b>	<b>TOTAL</b>
\$6928.74	\$5733.69	\$42990.23	\$55652.66

**15.4.SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD 4/05/2020 – 14/05/2020**

Date: 20/05/2020  
Time: 2:25:44PM

Ordinary Council Meeting Minutes 19/05/2020  
Shire of Woodanilling

USER: Colleen Pollard  
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4832	04/05/2020	Moore Stephens	Finanical Audit	1		6,396.50
INV 316037	01/04/2020	Moore Stephens	Finanical Audit	1	2,530.00	
INV 316455	29/04/2020	Moore Stephens	Audit	1	1,336.50	
INV 316456	29/04/2020	Moore Stephens	Finanical Audit	1	2,530.00	
EFT4833	04/05/2020	Hudson Sewage Services	Biomax Service	1		276.22
INV INV-467601/04/2020		Hudson Sewage Services	Biomax Service	1	276.22	
EFT4834	04/05/2020	Alexander Galt & Co	Ladder	1		469.00
INV 82-00616402/04/2020		Alexander Galt & Co	Ladder	1	469.00	
EFT4835	04/05/2020	Covs Parts	Parts	1		220.12
INV 1670140001/04/2020		Covs Parts	Parts	1	220.12	
EFT4836	04/05/2020	WA Contract Ranger Services	Ranger Services	1		561.00
INV 02636	17/04/2020	WA Contract Ranger Services	Ranger Services	1	561.00	
EFT4837	04/05/2020	Toll Transport	Freight	1		60.34
INV 0276-S38:19/04/2020		Toll Transport	Freight	1	10.73	
INV 0277-S3826/04/2020		Toll Transport	Freight	1	49.61	
EFT4838	04/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1		577.50
INV 25	15/04/2020	Katanning Districts Carpet Care	Cleaning Contract	1	420.00	
INV 26	19/04/2020	Katanning Districts Carpet Care	Cleaning Contract	1	157.50	
EFT4839	04/05/2020	LE & PM Garstone Plumbing	Maintenance repairs	1		315.00
INV 000421	17/04/2020	LE & PM Garstone Plumbing	Maintenance repairs	1	315.00	
EFT4840	04/05/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1		3,134.04

Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 516 370	720/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	147.22	
INV 563 137	620/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	128.22	
INV 706 955	820/04/2020	Synergy	13 Feb 2020 to 16 Apr 2020	1	434.96	
INV 737 482	720/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	478.03	
INV 148 082	320/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	705.85	
INV 508 988	920/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	152.48	
INV 511 767	120/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	329.98	
INV 520 641	020/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	116.97	
INV 534 873	720/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	61.51	
INV 448 685	923/04/2020	Synergy	15 Feb 2020 to 22 Apr 2020	1	121.24	
INV 503 282	523/04/2020	Synergy	15 Feb 2020 to 22 Apr 2020	1	457.58	
EFT4841	04/05/2020	Staff Lotto	Payroll deductions	1		90.00
INV DEDUCT22	04/2020	Staff Lotto	Payroll deductions		45.00	
INV DEDUCT29	04/2020	Staff Lotto	Payroll deductions		45.00	
EFT4842	04/05/2020	Great Southern Fuel Supplies	Bulk Diesel	1		6,536.61
INV D202277802	04/2020	Great Southern Fuel Supplies	Bulk Diesel	1	3,651.92	
INV D202411617	04/2020	Great Southern Fuel Supplies	Bulk Diesel	1	1,786.33	
INV 1700120829	04/2020	Great Southern Fuel Supplies	Oil	1	415.05	
INV CARD AB30	04/2020	Great Southern Fuel Supplies	Fuel Card Purchases		683.31	
EFT4843	04/05/2020	Edwards Motors	Parts	1		193.20
INV 64509K	07/04/2020	Edwards Motors	Parts	1	193.20	
EFT4844	04/05/2020	Lotex Filter Cleaning Service	Air Filters	1		146.26
INV 0000566301	04/2020	Lotex Filter Cleaning Service	Air Filters	1	146.26	

Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4845	04/05/2020	Winc	Stationery	1		18.17
INV 1025371201/04/2020		Winc	Stationery	1	18.17	
EFT4846	04/05/2020	PCS	Software Support	1		680.00
INV 25548	30/04/2020	PCS	Software Support	1	680.00	
EFT4847	04/05/2020	Katanning McIntosh & Son	Service repairs	1		344.54
INV 1536694	01/04/2020	Katanning McIntosh & Son	Service repairs	1	352.00	
EFT4848	04/05/2020	Katanning Hardware	Equipment	1		214.35
INV 1010100606/04/2020		Katanning Hardware	Equipment	1	122.95	
INV 1010104515/04/2020		Katanning Hardware	Part	1	4.50	
INV 1010104515/04/2020		Katanning Hardware	Hardware	1	86.90	
EFT4849	04/05/2020	Landgate Valuation & Property Analytics	Valuations	1		4,038.30
INV 355529-1/14/04/2020		Landgate Valuation & Property Analytics	Valuations	1	4,038.30	
EFT4850	04/05/2020	Westrac	Filters	1		47.14
INV PI 44434303/04/2020		Westrac	Filters	1	47.14	
EFT4851	04/05/2020	Albany Best Office Systems	Copier Count	1		214.86
INV 571154	23/04/2020	Albany Best Office Systems	Copier Count	1	214.86	
EFT4852	04/05/2020	Staff Christmas Club	Payroll deductions	1		534.00
INV DEDUCT22/04/2020		Staff Christmas Club	Payroll deductions		267.00	
INV DEDUCT29/04/2020		Staff Christmas Club	Payroll deductions		267.00	
EFT4853	04/05/2020	E Fire & Safety	Fire Extinguisher	1		183.70
INV 519292	01/04/2020	E Fire & Safety	Fire Extinguisher	1	183.70	
EFT4854	04/05/2020	Arrow Bronze	Plaque	1		241.17



Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 692743	01/04/2020	Arrow Bronze	Plaque	1	241.17	
EFT4855	04/05/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1		118.16
INV 373 941	820/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	118.16	
EFT4856	15/05/2020	Gerrard Hydraulics	Diverter Valve	1		501.19
INV 202967	01/05/2020	Gerrard Hydraulics	Diverter Valve	1	501.19	
EFT4857	15/05/2020	Major Motors	Switch	1		83.68
INV 898199	04/05/2020	Major Motors	Filter	1	40.19	
INV 901159	12/05/2020	Major Motors	Switch	1	43.49	
EFT4858	15/05/2020	City of Albany	Funding Contribution	1		2,200.00
INV WOO30	01/05/2020	City of Albany	Funding Contribution	1	2,200.00	
EFT4859	15/05/2020	Alexander Galt & Co	Concrete	1		87.00
INV 01-11324	08/05/2020	Alexander Galt & Co	Concrete	1	87.00	
EFT4860	15/05/2020	Lush Fire & Planning	Planning Services	1		2,288.00
INV LFP515	01/05/2020	Lush Fire & Planning	Planning Services	1	2,288.00	
EFT4861	15/05/2020	Automotive Electrical & 4WD Accessories	Beacon LED	1		429.02
INV 888502	05/05/2020	Automotive Electrical & 4WD Accessories	Beacon LED	1	429.02	
EFT4862	15/05/2020	Asphalt in a Bag	Asphalt	1		1,168.75
INV 0000114601	05/2020	Asphalt in a Bag	Asphalt	1	1,168.75	
EFT4863	15/05/2020	McLeods	Rate Recovery	1		602.05
INV 113600	01/05/2020	McLeods	Rate Recovery	1	602.05	
EFT4864	15/05/2020	Filters Plus WA	Filter	1		56.32

Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000115501/05/2020		Filters Plus WA	Filter	1	56.32	
EFT4865	15/05/2020	McGuffie Transport	Freight	1		11.00
INV 0000555201/05/2020		McGuffie Transport	Freight	1	11.00	
EFT4866	15/05/2020	AFGRI Equipment	Filters	1		1,089.43
INV 1928039	12/05/2020	AFGRI Equipment	Filters	1	1,089.43	
EFT4867	15/05/2020	WA Contract Ranger Services	Ranger Services	1		561.00
INV 02683	14/05/2020	WA Contract Ranger Services	Ranger Services	1	561.00	
EFT4868	15/05/2020	Tutt Bryant Hire Pty Ltd	Equipment Hire	1		3,052.50
INV 5070712	01/05/2020	Tutt Bryant Hire Pty Ltd	Equipment Hire	1	3,052.50	
EFT4869	15/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1		524.70
INV 27	01/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1	367.50	
INV 28	03/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1	157.20	
EFT4870	15/05/2020	ATO	BAS April 2020	1		15,601.00
INV 3004202030/04/2020		ATO	BAS April 2020	1	15,601.00	
EFT4871	15/05/2020	Katanning Stock & Trading	Hardware	1		57.20
INV 32113	01/05/2020	Katanning Stock & Trading	Hardware	1	57.20	
EFT4872	15/05/2020	Synergy	Street Lighting	1		583.58
INV 968 892	404/05/2020	Synergy	Street Lighting	1	583.58	
EFT4873	15/05/2020	Blight's Auto Electrics	parts	1		561.50
INV 12833	01/05/2020	Blight's Auto Electrics	Parts	1	18.00	
INV 12877	06/05/2020	Blight's Auto Electrics	Hardware	1	225.00	
INV 12948	15/05/2020	Blight's Auto Electrics	parts	1	318.50	

Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4874	15/05/2020	Staff Lotto	Payroll deductions	1		90.00
INV DEDUCT06/05/2020		Staff Lotto	Payroll deductions		45.00	
INV DEDUCT13/05/2020		Staff Lotto	Payroll deductions		45.00	
EFT4875	15/05/2020	Edwards Motors	Equipment	1		1,016.30
INV 64762K	06/05/2020	Edwards Motors	Parts	1	153.00	
INV 64808K	12/05/2020	Edwards Motors	Equipment	1	899.00	
EFT4876	15/05/2020	Beaurepaires Wagin	Tyres	1		695.97
INV 6411381907/05/2020		Beaurepaires Wagin	Tyres	1	527.95	
INV 6411389813/05/2020		Beaurepaires Wagin	Tyres	1	168.02	
EFT4877	15/05/2020	Burando Hill	Gloves	1		54.45
INV KAT153013/05/2020		Burando Hill	Gloves	1	54.45	
EFT4878	15/05/2020	Terry Brown and Co	Steel Plate	1		110.00
INV 2797	11/05/2020	Terry Brown and Co	Steel Plate	1	110.00	
EFT4879	15/05/2020	Jason SignMakers	Equipment	1		429.09
INV 208112	04/05/2020	Jason SignMakers	Equipment	1	429.09	
EFT4880	15/05/2020	EW & RJ Pugh	Maintenance	1		881.00
INV INV-045414/04/2020		EW & RJ Pugh	Maintenance	1	881.00	
EFT4881	15/05/2020	Great Southern Waste Disposal	Rubbish Collection	1		2,815.20
INV IV00000001/05/2020		Great Southern Waste Disposal	Rubbish Collection	1	2,815.20	
EFT4882	15/05/2020	Staff Christmas Club	Payroll deductions	1		534.00
INV DEDUCT06/05/2020		Staff Christmas Club	Payroll deductions		267.00	
INV DEDUCT13/05/2020		Staff Christmas Club	Payroll deductions		267.00	

Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4883	15/05/2020	Albany Radio Communications	Maintenance	1		148.80
INV 0121817001/05/2020		Albany Radio Communications	Maintenance	1	148.80	
EFT4884	15/05/2020	Officeworks	Stationery	1		173.15
INV 4844252107/05/2020		Officeworks	Stationery	1	173.15	
DD2985.2	07/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		2,802.79
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	69.64	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	2,631.95	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	41.55	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	10.39	
INV 90 19559 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	5.20	
DD2985.3	04/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		1,672.77
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	535.48	
INV 90 21731 16/04/2020		Water Corporation	1 Apr 2020 to 30 Apr 2020	1	145.07	
INV 90 21731 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	83.34	
INV 90 21734 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	120.73	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	126.28	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	493.85	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	35.84	
DD2985.4	06/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		943.40

Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 90 07809	22/04/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1	943.40	
DD2985.5	13/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		21,822.27
INV 90 07810	22/04/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1	21,822.27	
DD2996.1	14/05/2020	Telstra	25 Apr 2020 to 24 May 2020	1		807.58
INV 248 9015	25/04/2020	Telstra	25 Apr 2020 to 24 May 2020	1	807.58	
DD2996.2	11/05/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1		118.16
INV 373 941 820	04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	118.16	
DD3007.1	11/05/2020	Synergy	reversal of direct debit	1		-118.16
INV 373 941 820	04/2020	Synergy	reversal of direct debit	1	-118.16	
DD3012.1	06/05/2020	WA Super	Superannuation contributions	1		518.35
INV SUPER	06/05/2020	WA Super	Superannuation contributions	1	518.35	
DD3012.2	06/05/2020	Hesta	Superannuation contributions	1		430.10
INV DEDUCT	06/05/2020	Hesta	Payroll deductions	1	76.00	
INV SUPER	06/05/2020	Hesta	Superannuation contributions	1	354.10	
DD3012.3	06/05/2020	Australian Superannuation	Payroll deductions	1		753.97
INV DEDUCT	06/05/2020	Australian Superannuation	Payroll deductions	1	10.00	
INV DEDUCT	06/05/2020	Australian Superannuation	Payroll deductions	1	55.66	
INV SUPER	06/05/2020	Australian Superannuation	Superannuation contributions	1	614.07	
INV DEDUCT	06/05/2020	Australian Superannuation	Payroll deductions	1	74.24	
DD3012.4	06/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1		207.36
INV DEDUCT	06/05/2020	MLC Navigator Retirement Plan	Payroll deductions	1	84.48	
INV SUPER	06/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1	122.88	

Date: 20/05/2020  
Time: 2:25:44PM

Shire of Woodanilling  
Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD3012.5	06/05/2020	Colonial Select Personnel Super	Superannuation contributions	1		93.90
INV SUPER	06/05/2020	Colonial Select Personnel Super	Superannuation contributions	1	93.90	
DD3012.6	06/05/2020	REST	Superannuation contributions	1		125.04
INV SUPER	06/05/2020	REST	Superannuation contributions	1	125.04	
DD3013.1	04/05/2020	NAB - Credit Card	Card Fee	1		630.81
INV 0115047901/04/2020		NAB - Credit Card	Hand Sanitiser	1	40.00	
INV 7456472001/04/2020		NAB - Credit Card	Hand Sanitiser	1	486.75	
INV 7431319002/04/2020		NAB - Credit Card	Adobe Subscription	1	49.98	
INV 7431319007/04/2020		NAB - Credit Card	Adobe Subscription	1	21.99	
INV 2449398016/04/2020		NAB - Credit Card	Zoom Fee	1	23.09	
INV 7455704028/04/2020		NAB - Credit Card	Card Fee	1	9.00	
DD3019.1	13/05/2020	WA Super	Superannuation contributions	1		519.97
INV SUPER	13/05/2020	WA Super	Superannuation contributions	1	519.97	
DD3019.2	13/05/2020	Australian Superannuation	Superannuation contributions	1		753.97
INV DEDUCT13/05/2020		Australian Superannuation	Payroll deductions	1	74.24	
INV DEDUCT13/05/2020		Australian Superannuation	Payroll deductions	1	10.00	
INV DEDUCT13/05/2020		Australian Superannuation	Payroll deductions	1	55.66	
INV SUPER	13/05/2020	Australian Superannuation	Superannuation contributions	1	614.07	
DD3019.3	13/05/2020	Hesta	Superannuation contributions	1		430.10
INV DEDUCT13/05/2020		Hesta	Payroll deductions	1	76.00	
INV SUPER	13/05/2020	Hesta	Superannuation contributions	1	354.10	
DD3019.4	13/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1		174.19
INV DEDUCT13/05/2020		MLC Navigator Retirement Plan	Payroll deductions	1	70.97	

Date: 20/05/2020  
 Time: 2:25:44PM

**Shire of Woodanilling**  
 Ordinary Council Meeting Minutes 19/05/2020

USER: Colleen Pollard  
 PAGE: 10

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV SUPER	13/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1	103.22	
DD3019.5	13/05/2020	Colonial Select Personnel Super	Superannuation contributions	1		93.90
INV SUPER	13/05/2020	Colonial Select Personnel Super	Superannuation contributions	1	93.90	
DD3019.6	13/05/2020	REST	Superannuation contributions	1		119.16
INV SUPER	13/05/2020	REST	Superannuation contributions	1	119.16	
DD3019.7	13/05/2020	CBUS Superannuation	Superannuation contributions	1		59.31
INV SUPER	13/05/2020	CBUS Superannuation	Superannuation contributions	1	59.31	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Municipal Bank	<b>94,975.00</b>
<b>TOTAL</b>		<b>94,975.00</b>

### 15.5. CORRESPONDENCE & MINUTES FOR INFORMATION

Nil

Cr Jefferies left the meeting at 6.37pm and returned at 6.40pm.

### 15.6. INFORMATION AND DISCUSSION

WALGA Zone Meeting to be held at Mt Barker 26<sup>th</sup> June 2020

Discussions around what questions are to be asked of Alana Mac Tiernan

1. Explore Landcare Group Funding opportunities
2. Technology Round 6 Federal Funding
3. Power Supply to Telecommunications – extension of digital farm grants.
4. Communication Security – recent events have proven that there are fall downs with communication.

### NEXT MEETING

#### COUNCIL DECISION

Moved Cr Jefferies seconded Cr Douglas

That Council agree to call a Special Meeting of Council to be held on Tuesday 2<sup>nd</sup> June 2020 at 4pm to consider the Youngs Road Feed lot proposal.

**CARRIED 6/0**

### 16. CLOSURE OF MEETING

Meeting closed at 6.51pm